



**Andrea Spinney**  
Principal

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### **STUDENT DROP OFF AND PICK UP**

Most of our students ride the bus to and from school. If you bring and pick up your child in a personal vehicle, please note the student drop off and pick up area. If you are picking your child up after school, please get in the car line on the south side of the campus. It helps the line go faster if everyone loads quickly and pulls as far forward as possible. Please see car pick-up safety rules below. Students may not be dropped off in the bus line or at the front office during morning drop off times.

### **CAR PICK-UP SAFETY RULES**

1. **Car rider tags** will be available at Meet the Teacher night and must be in clear sight on the rear view mirror of the vehicle that will be used to pick your child up. Car rider tags can also be picked up in the office if you need one at a later date. After Christmas, any needed car tags may be purchased for \$1.00 in the office.
2. Observe traffic entrance/exit/stop signs. Do not leave cars unattended.
3. Yield to the school buses and follow commands of our employees directing traffic.
4. It is against the law to use cell phones and other electronics during drop off and pick up.
5. Keep your position in the car line leaving only small gaps between cars until you reach the loading/ unloading zone. *Do not pass other vehicles in the car line.*
6. Do not block the bus lanes, fire lanes or handicapped parking areas.
7. Wait for the staff to signal that students may begin loading or unloading cars.
8. Students may be dropped off between 7:50am-8:15am. Follow car line traffic to the back of the campus and follow around the south end of campus beside the sidewalk. **DO NOT DROP YOUR CHILD OFF UNTIL 7:50am WHEN A STAFF MEMBER IS ON DUTY.**
9. Students should be picked up *no later than* 3:20pm each afternoon.