

# PARKWAY HIGH SCHOOL

## STUDENT HANDBOOK

2022-2023



### AMENDMENTS

*PARKWAY HIGH SCHOOL ADMINISTRATION RESERVES THE RIGHT TO MAKE CHANGES AND AMENDMENTS TO THIS HANDBOOK AS NECESSARY. AS THESE CHANGES ARE MADE, WE WILL ATTEMPT TO KEEP AN UPDATED VERSION ON OUR WEBSITE AT ALL TIMES. THIS HANDBOOK IS THE RESULT OF THE COLLABORATIVE EFFORTS OF A STUDENT-PARENT-FACULTY ADVISORY COMMITTEE.*

*NOTE: THIS HANDBOOK IS NOT INTENDED TO BE A COMPLETE LEGAL EXPLANATION OF EVERY LOUISIANA, BOSSIER PARISH, AND PARKWAY HIGH SCHOOL REGULATION. IT IS INTENDED TO BE A GUIDEBOOK TO HELP STUDENTS AND PARENTS GENERALLY UNDERSTAND WHAT IS REQUIRED OF STUDENTS AND OFFER INFORMATION TO GUIDE STUDENTS DURING THE SCHOOL YEAR.*

# PARKWAY HIGH SCHOOL

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## HISTORY OF PARKWAY HIGH SCHOOL

Until 1963, there were only two schools in southern Bossier Parish. With the increase of military personnel at Barksdale Air Force Base in the early 1960s, homebuilding reached an all-time high in Pecan Park and Shady Grove subdivisions. Curtis school soon became overcrowded. The school board purchased land for a new school from Mr. James E. Burt and broke ground for Parkway in November of 1962. In the fall of 1963, the new school opened its doors to 644 students in grades one through nine. Mr. Rudolph Smith became the first principal.

Following the trend to make ninth grade a part of high school, Parkway's ninth grade moved to Bossier High School in the fall of 1966. Mr. Smith was promoted to Assistant Superintendent of the school board, and Mr. C. D. Rich became Parkway's new principal. As the population of South Bossier continued to grow, a need arose for more space. Parkway's enrollment in 1966 was 1,064 students in grades one through eight when C-Wing was built.

To further ease the crowded conditions, construction of a new elementary school began. When Bellaire Elementary was completed in 1968, it housed grades one through five. The ninth grade returned, and Parkway became a junior high school with 973 students in grades six through nine.

Citizens of Bossier City were aware that the South Bossier School District 27 would soon need a high school of its own. The school board devised a plan to add one grade level at Parkway each year. In 1969, the tenth grade remained at Parkway and was scheduled to be the first graduating class.

During the 1969 school year, a U. S. Supreme Court ruling desegregated the Louisiana educational system. On February 5, 1970, the African American school at Elm Grove, Redmon Spikes, closed its doors. Students were integrated in grades one through twelve at Curtis, Bellaire, Parkway, and Bossier High School.

In the spring of 1969, a group of juniors at Bossier High School opted to become Parkway's first Senior Class. In September 1970, Parkway officially became Parkway High School, the third four-year high school in Bossier City. Ninety-seven seniors graduated on May 25, 1971 as Parkway's first graduating class.

The school facilities were expanded in 1973 when bond issues were passed for the addition of D-Wing and the Boy's Gym, and for enlargement of the library and cafeteria. Parkway was named a National School of Excellence in 1985 under the leadership of Principal Roy Underwood. A bond issue was passed for construction of a football stadium and parking lot. In 1997, another bond issue provided a six-classroom wing addition referred to as DD-Wing. During the 2000-2001 school year, Parkway was recognized by the Alliance for Education and was named a *Path to Excellence: School of Academic Distinction*. Again in 2004-2005, under the leadership of Principal Joe G. Huffman, Parkway was recognized as a *Path to Excellence: School of Academic Growth*.

Within the last several years, rapid growth experienced in south Bossier Parish prompted serious consideration of community needs in relationship with a growing student population. With the support of the Bossier Parish School Board, Superintendent Ken Kruithof, and other administrative staff, plans to build a new and larger Parkway High School got underway. Ground was broken for the new high school in south Bossier on April 10, 2008. The date of occupancy was August 2010.

## **A MESSAGE FROM THE PRINCIPAL**

Welcome to Panther Nation! Here at Parkway High School we plan to promote an environment of excellence in all that we do. Excellence is not a random occurrence, but rather the result of a continuous planned intention to be the best we can possibly be each day. It is the goal of Parkway High School to present an environment that cultivates healthy habits of high achievement among our faculty, staff, and especially our students. Parkway High School will continue to present a safe and engaging environment free from distractions that would hinder the continued advancement of our students toward succeeding in an ever changing world.

Parkway presents multiple graduation pathways in an effort to prepare our students for college or career readiness opportunities. Our diversified staff allows our school to incorporate a variety of course offerings towards all of our students' post graduation pursuits. We succeed when our students succeed. Our faculty and staff serve as partners with our parents as we all seek to maximize the potential of our students. This handbook serves as a guide to help our students and parents navigate the high school experience here at Parkway High School. Feel free to contact us if you have any questions or concerns.

Panthers Are On The P.R.O.W.L.!

Sincerely,

Jeremiah D. Williams

Principal

## **Philosophy of Parkway High School**

At Parkway, the school's function is to aid each student in becoming valuable to society, to the community, to the family, and to himself or herself. To accomplish this goal, it is the school's role to provide quality instruction and learning activities and to serve as models for our students.

We are also dedicated to the development of attitudes and skills that will instill in our students a spirit of tolerance, stamina to cope with change, and confidence to think and to make independently prudent decisions. We provide academic skills for continued and higher education, marketable vocational/technical skills for meeting the demands of a modern computerized world, and the social skills to ensure respect for law and order, loyalty to American principles, and an awareness of the needs of other cultural groups. Since society demands that our students be "givers" and not "takers," we diligently encourage our students to make productive contributions to society's welfare.

In addition, we seek to enrich the students' lives by providing an aesthetic curriculum, which includes an appreciation of different heritages, cultures and the arts, and by encouraging students to grow in citizenship and to develop a genuine love for the United States, its traditions and institutions. We believe the educational process should help the student develop feelings of self-worth in order to accept self and others and should provide opportunities to make mistakes and profit from those mistakes in a controlled environment. The faculty of Parkway High School strives to see that each student will assume responsibility for his or her individual actions, will complete assigned tasks, and will work toward excellence in becoming a well-adjusted, self-reliant individual.

In a time when great changes are being made and even greater changes are being impatiently demanded, we are striving to set our standards to new heights. At Parkway High School, our ultimate goal is to ensure that students are engaged in the growth process that involves the efforts of the staff, students, parents, and community in order to prepare citizens for tomorrow.

## **EXPECTATIONS FOR STUDENTS & STAFF**

### **SCHOOL COLORS**

Red, Black, & White

### **SCHOOL MASCOT**

Black Panther

### **ALMA MATER**

HAIL TO THE RED,  
HAIL TO THE WHITE,  
HAIL ALMA MATER  
HAIL TO HER MIGHT.  
TRUE, FAITHFUL STUDENTS  
WE PRAISE THEE TO THE SKY,  
LOYAL FOREVER  
TO PARKWAY HIGH.

### **MISSION STATEMENT**

The mission of Parkway High School is to equip students with what they need towards productive real world results.

### **VISION STATEMENT**

The vision of Parkway High School is to maximize the potential in every student.

### **FIGHT SONG**

STAND UP AND CHEER FOR PARKWAY;

LET'S KEEP OUR GOALS IN VIEW  
TO WIN THIS GAME TONIGHT  
AND SHOW THE REST OUR TEAM IS TRUE.  
WE KNOW WE'VE GOT THE KNOW HOW;  
OUR SPIRIT IS THE BEST;  
SO LET'S ALL GIVE A MIGHTY ROAR  
FOR GOOD OLE PHS, HEY!

## ADMINISTRATION & STAFF

<b>Jeremiah Williams</b> , Principal	759-2205
<b>Steven Vrbka</b> , Assistant Principal	759-2206
<b>Becky Gray</b> , Assistant Principal	759-2207
<b>Shona Dyche</b> , Junior Counselor	759-2210
<b>Missy Harper</b> , Senior Counselor	759-2332
<b>April Dunn</b> , Sophomore Counselor	759-2211
<b>LaKeitha Stott</b> , Freshmen Counselor	759-2212
<b>Sheila Phipps</b> , Accountability Coach	759-2222
<b>Brigette Pye</b> , Principal's Secretary/Bookkeeper	759-2203
<b>April Rogers</b> , Secretary/Registrar	759-2201
<b>Shirley Wilson</b> , Student Office Secretary	759-2202
<b>Suzanne Barnette</b> , School Nurse	759-2224
<b>Deputy Craig Oberlander</b> , <b>Deputy Bradley Vergilto</b> , School Resource Officers (SRO)	759-2209

## DEPARTMENTS

<b>Julie Edwards</b> , Art/Music/Theatre/Drama Department Head	759-2316
<b>Kent Falting</b> , Mathematics Department Head	759-2243
<b>Jon Johnson</b> , JROTC Department Head	759-2324
<b>Neil May</b> , Social Studies Department Head	759-2239
<b>Amber Kennedy</b> , English Department Head	759-2260
<b>Brian Rayner</b> , Health and Physical Education Department Head	759-2350
<b>Kelli Holland</b> , Special Education Department Head	759-2357
<b>Stacy Clark</b> , Foreign Language Department Head	759-2265
<b>Barbara Curry</b> , Career Technical Education Department Head	759-2274
<b>Christy Hopkins</b> , Science Department Head	759-2298



**PARKWAY HIGH SCHOOL**

**2010 Colleen Drive**

**Bossier City, LA 71112**

MAIN—759-2200

Fax—759-2208

ATHLETIC DIRECTOR'S OFFICE	759-2314
BAND	759-2340
BOYS' BASKETBALL	759-2350
CAFETERIA	759-2335
FOOTBALL OFFICE	759-2380
GIRLS' BASKETBALL	759-2289
GIRLS' SOFTBALL	759-2371
JROTC	759-2324
KPAW	759-2316
LIBRARY	759-2233
MAIN OFFICE	759-2200
NURSE'S OFFICE	759-2224
PRINCIPAL'S SECRETARY	759-2203
SRO OFFICE	759-2209
STUDENT OFFICE	759-2202
YEARBOOK	759-2253

**REGULAR BELL SCHEDULE**

If 3 <sup>rd</sup> block is in B, C, & G Wings then 1 <sup>st</sup> lunch shift schedule:		If 3 <sup>rd</sup> block is in A & F Wings, Library, scheduled for Girls' PE (AUXG) or Boys' PE (VARG/FLDH) then 2 <sup>nd</sup> lunch shift schedule:	
Teachers Sign In	7:00	Teachers Sign In	7:00
Warning Bell	7:15	Warning Bell	7:15
1 <sup>st</sup> Block	7:19 – 8:46	1 <sup>st</sup> Block	7:19 – 8:46
PROWLER TIME	8:50-9:30	PROWLER TIME	8:50-9:30
2 <sup>nd</sup> Block	9:34–11:01	2 <sup>nd</sup> Block	9:34–11:01
First Lunch	11:01 – 11:26	3 <sup>rd</sup> Block	11:05 – 12:32
3 <sup>rd</sup> Block	11:30 – 12:57	Second Lunch	12:32– 12:57
4 <sup>th</sup> Block	1:01-2:27	4 <sup>th</sup> Block	1:01 – 2:27

**MORNING ASSEMBLY SCHEDULE**

If 3 <sup>rd</sup> block is in B, C, & G Wings then 1 <sup>st</sup> lunch shift schedule:		If 3 <sup>rd</sup> block is in A & F Wings, Library, scheduled for Girls' PE (AUXG) or Boys' PE (VARG/FLDH) then 2 <sup>nd</sup> lunch shift schedule:	
Teachers Sign In	7:00	Teachers Sign In	7:00
Warning Bell	7:15	Warning Bell	7:15
1 <sup>st</sup> Block	7:20 – 8:45	1 <sup>st</sup> Block	7:20 – 8:45
Assembly	8:50 – 9:30	Assembly	8:50 – 9:30
2 <sup>nd</sup> Block	9:35 – 11:00	2 <sup>nd</sup> Block	9:35 – 11:00
First Lunch	11:00 – 11:25	3 <sup>rd</sup> Block	11:05- 12:30
3 <sup>rd</sup> Block	11:30 – 12:55	Second Lunch	12:35 – 12:55
4 <sup>th</sup> Block	1:00 – 2:27	4 <sup>th</sup> Block	1:00 – 2:27

**AFTERNOON ASSEMBLY SCHEDULE**

If 3 <sup>rd</sup> block is in B, C, & G Wings then 1 <sup>st</sup> lunch shift schedule:		If 3 <sup>rd</sup> block is in A & F Wings, Library, scheduled for Girls' PE (AUXG) or Boys' PE (VARG/FLDH) then 2 <sup>nd</sup> lunch shift schedule:	
Teachers Sign In	7:00	Teachers Sign In	7:00
Warning Bell	7:15	Warning Bell	7:15
1 <sup>st</sup> Block	7:20 – 8:45	1 <sup>st</sup> Block	7:20 – 8:45
2 <sup>nd</sup> Block	8:50 – 10:15	2 <sup>nd</sup> Block	8:50 – 10:15
First Lunch	10:20 – 10:45	3 <sup>rd</sup> Block	10:20 – 11:45
3 <sup>rd</sup> Block	10:50 – 12:15	Second Lunch	11:50 – 12:15
4 <sup>th</sup> Block	12:20 – 1:45	4 <sup>th</sup> Block	12:20 – 1:45
Assembly	1:50 – 2:27	Assembly	1:50 – 2:27

## OnCourse AND TEACHER WEBSITES

Parents can keep up with their child's academic performance by using OnCourse. Please create an OnCourse account and check it regularly. Please contact the office if you need directions setting up an account. Teacher websites will be updated regularly. Teacher websites may include class notes, grades, upcoming assignments, missed assignments, and other relevant information vital to your child's success.

## SCHOOL COUNSELORS

The school counselors are available to talk with students and parents about concerns they may have. The school counselors advise students on matters that impact their lives both at school and in the community. Parents should call the counselor and/or teacher when they would like to schedule a conference. The conferences are usually scheduled before school, during a planning period, or after school. Parents may also call the counselor when they would like to get information about their child's performance in school.

## ASSEMBLIES

Students are to be courteous and respectful at all school activities. Each student is personally responsible for the impression made by the school as a whole. Unacceptable behavior in assemblies includes whistling, uncalled for clapping, boisterousness, and talking during a program. Students are to sit in their assigned areas with their teachers during all assemblies. **Students who do not display appropriate behavior during an assembly will not attend any more assemblies for the semester and will receive disciplinary action as determined by the administration.**

## BULLYING

Parkway High School has a NO bullying policy. We take bullying very seriously whether it is verbal, physical, or cyber bullying. We ask any person being bullied or any student aware of bullying to report this activity to school personnel immediately. Your name will be kept confidential. Our goal is to have a safe, secure, and bully-free campus and community. Students are prohibited from making threats toward students, administrators, school board members, other school board employees, and/or school property. **Students who bully other students are subject to disciplinary action.**

## SCHOOL SPONSORED TRIPS, SPECIAL ACTIVITIES, AND EVENTS

Students that have maintained good attendance, good behavior, and have not been suspended from school during the semester OR assigned detention and/or GASP for the two weeks prior to the field trip or event will be allowed to participate in the field trip or extracurricular event. Suspensions may prohibit students from attending extracurricular events. Some trips, especially out-of-town trips, may have special rules and more rigorous guidelines designed by the trip sponsor and approved by the administration (please read all permission slips carefully and make a copy for your records). Any student who owes fees to PHS will not be allowed to attend field trips until those fees are settled with our front office. Regular attendance (as defined by the administration) is required for students to attend trips. All school rules are in effect while on field trips with the school.

## **PROGRAM DESCRIPTION**

The school day is divided into four instructional blocks of time, 87 minutes each, with an additional 40 minutes of instructional time (PROWLER TIME) associated with RTI/Enrichment labs. The school year is divided into two terms. During the first term, students are enrolled in four courses that meet daily. Course work, which historically was stretched over 180 days, is taught during one term of a block period. At the end of the fall term, students receive credit for all coursework successfully completed and will enroll in four new courses for the spring term. Teacher schedules include three 87-minute blocks for classes and one block for planning.

BLOCK	TERM 1 (FALL)	TERM 2 (SPRING)
1	COURSE 1	COURSE 5
2	COURSE 2	COURSE 6
3	COURSE 3	COURSE 7
4	COURSE 4	COURSE 8

## **SCHEDULING PROCEDURES**

All students will be scheduled during the spring term for the following school year. Counselors will meet with the students in class groups to discuss scheduling procedures and options available to the students. Students will be provided an assigned time to meet individually with their grade level counselor to assess the student's needs and to plan a course of study for the next school year. Students will be provided a course description guide and the appropriate schedule forms to take home and discuss with their parents the options available to best meet their needs.

The parent and student should read everything in the course description guide and register for eight credits. In addition, all students must write in four subjects in the alternative course section. Do not register for courses designated for students above your grade level. Do not select courses in which you are now enrolled and think you may fail. The counselor will make required subject changes due to failure. The courses selected will be your commitment for the full school year. There will be no schedule changes unless an exception is made for the following reasons:

1. The course prerequisite has not been met.
2. The student is a senior who needs a certain course to graduate.
3. A clerical error has resulted in the student being placed in the wrong class.
4. Verified health reasons exist for a student not to take a class.
5. Circumstances warrant administrative review.
6. The student has previously passed a class in which he/she is scheduled.
7. The student meets the requirements to take an advanced level course (honors, Advanced Placement, Dual Enrollment) and wishes to meet the challenge.

Both parent and student will sign the completed schedule forms and return these to his/her counselor within the designated time frame. Failure of the student to return the schedule will result in a schedule being assigned by the school.

### **STUDENT OF THE YEAR**

The Student of the Year Awards Program is designed to recognize outstanding elementary, middle/junior high, and high school students. This program is an excellent opportunity to recognize those students in 5<sup>th</sup>, 8<sup>th</sup>, and 12<sup>th</sup> grade who have demonstrated excellent academic achievement, leadership ability, and citizenship. The Student of the Year Awards Program is sponsored by the Louisiana State Superintendent through the State Department of Education and the State Board of Elementary and Secondary Education.

#### **Selection Procedures:**

Each school will form a Student of the Year Committee, comprised of the principal, assistant principal, counselor, and no less than two teachers. Using the criteria below, the committee will first qualify semi-finalists:

- Minimum cumulative grade point average of 3.5
- Standardized test scores pertinent to grade level (ex. iLEAP and LEAP for elementary and middle; ACT and EOC for high school)
  - Minimum of 2 Advanced labels on iLEAP/LEAP
  - Minimum of 2 Excellent labels on EOC
  - Minimum of 25 on ACT

Semi-finalists will then submit a resume of their accomplishments which will include the following:

- 5<sup>th</sup> Grade
  - List of Activities/ Community Service/Citizenship both in and outside of school
  - List of Recognition/Awards earned both in and outside of school
- 8<sup>th</sup> Grade
  - List of Activities/ Community Service/Citizenship both in and outside of school
  - List of Recognition/Awards earned both in and outside of school
  - List of Leadership roles in and outside of school
- 12<sup>th</sup> Grade
  - List of Activities/ Community Service/Citizenship both in and outside of school
  - List of Recognition/Awards earned both in and outside of school
  - List of Leadership roles in and outside of school

Rubrics will be used to score and rank students in all of the above categories. Top-scoring students from among this group will be asked to complete an impromptu writing sample. The committee will use a rubric to score the writing sample. The combined resume and writing scores will be used to further qualify students to move to the next level of the selection process.

In the next level of the selection process, qualified students will be individually interviewed by the selection committee. A rubric will be used to score the interview. The student with the highest combined resume, writing, and interview score will be selected as Student of the Year at the school level. In the event of a tie, the committee will conduct a second interview to make the final determination. The student selected as Student of the Year at each school will be required to assemble an academic portfolio which will be used as part of the selection process at the district, regional, and state levels. The school level committee will assist the candidate in assembling and submitting the academic portfolio to the district Student of the Year coordinator. A list of portfolio requirements will be provided to the Student of the Year and his/her parents.

**Selection Procedures at the District, Region, and State Levels:**

The names of students selected at the school level are submitted to the district Student of the Year coordinator. Each school is responsible for ensuring that the candidate's portfolio is delivered to the district coordinator by deadlines established each year.

The district committee will consist of the following:

- o One elementary district coordinator
- o One middle school district coordinator
- o One high school district coordinator
- o One central office administrator/supervisor
- o Three community members representing business/industry/labor/civic organization/military or similar.

The committee will review and score each of the candidate's portfolios. The combined scores of the committee judges will be used to determine the semi-finalists at the district level. The list of semi-finalists will be announced to all school principals via email before the end of the school day on the day of judging. Principals at the schools whose candidates are semi-finalists will also be telephoned by the district coordinator before the end of the school day on the day of judging.

Students competing at the district level will be invited to the Bossier Instructional Center where they will complete a writing sample, based on a question provided by the district coordinator. They will also be interviewed by the district selection committee.

Each candidate's portfolio score will be combined with scores on the writing sample and interview, and the top-scoring candidate at each grade level will be selected as the Bossier Parish Student of the Year.

District winners will be announced to all school principals via email before the end of the school day on the day of judging. Principals at the schools whose candidates are selected as the district winners will also be telephoned by the district coordinator before the end of the school day on the day of judging.

District winners will compete at a regional competition and will be notified of the location and date of that competition by the principal of his/her school. Parents of students who move on to compete at the state level of competition will be contacted directly by the state coordinator with details and dates for the state competition. District, regional, and state winners from the Bossier

Parish Schools district will be officially recognized at a Bossier Parish School Board meeting. Parents and students will be notified in advance of the date, place, and time.

**Procedure for Resolving Issues and Disputes:**

A dispute at the school level may be brought to the attention of the school principal for resolution. The issue or dispute must be submitted to the principal in writing within 5 days of the final selection of the candidate at the school. The principal will have 5 days to respond. If the principal's decision does not resolve the issue or dispute, the decision can be appealed in writing to the district school superintendent or superintendent's designee within 5 days of the decision rendered by the principal.

**VALEDICTORIAN/SALUTATORIAN**

Valedictorian and Salutatorian criteria cumulative GPA will include course weights as defined by the State Department of Education for TOPS GPA calculation. That policy states "Beginning with the students entering the 9<sup>th</sup> grade in 2016-2017 and graduating in the 2019-2020 school year and thereafter, the calculation of the TOPS Core Curriculum grade point average (GPA) will use a five – (5.00) point scale for grades earned in the following BESE/Board of Regents approved courses:

- Advanced Placement (AP)
- International Baccalaureate (IB)
- Gifted and Talented
- Dual Enrollment

Valedictorians and salutatorians tend to have near-perfect (or perfect) grades with the most rigorous courses possible on their transcript. The valedictorian will be the student with the highest overall Grade Point Average (GPA) for all Carnegie unit courses attempted in high school. The salutatorian will be the student with the second highest GPA. The Louisiana State Department of Education allows students to retake classes; however, all attempts are included in the computation of the student's GPA. Bossier Parish Policy does not allow Credit Recovery courses to be excluded from the GPA for students contending for valedictorian or salutatorian. Eligibility for valedictorian/salutatorian will be based on all courses attempted, including those courses that have been retaken. Valedictorians/salutatorians must complete the Louisiana Top's Curriculum. The computation for GPA will include all courses attempted and the calculation will be rounded to 2 decimal places.

**For those ninth graders (entering 2021-2022 and beyond), the requirements for valedictorian/salutatorian does not include graduating with their cohort. For candidates competing for this honor, the computation for GPA will include all courses attempted and the calculation will be rounded to 4 decimal places.**

## GRADUATION EXERCISES

The Bossier Parish School Board shall not allow any student to participate in commencement exercises until he/she has successfully completed all graduation requirements as prescribed by the Louisiana Board of Elementary and Secondary Education (BESE) and passed all required components of the state LEAP 2025 tests. Special Education students must meet all program requirements to receive a certificate of completion and participate in commencement exercises.

Students who complete their work at midterm may graduate at that time, but in doing so shall end their careers at the local high school.

Any senior student who is found guilty of any act which constitutes grounds for suspension or expulsion after having met the academic requirements for graduation, may be denied the right to receive his/her diploma at or participate in formal graduation exercises and in lieu thereof, be given his/her diploma in private.

## STUDENT ABSENCES AND EXCUSES

The Bossier Parish School Board recognizes that the fundamental right to attend the public schools places upon students the accompanying responsibility to be faithful in attendance. Regular attendance can be assumed to be essential for a student's successful progress in the instructional program. The parent or legal guardian shall enforce the attendance of the student at the school to which the student is assigned.

No public elementary or secondary school pupil shall be permitted for any reason to absent himself/herself from school attendance during the school day upon his/her own authority, unless legally emancipated. The principal or designee shall make all reasonable efforts to notify the parent or other person responsible for the pupil's school attendance due to excessive absences.

## TYPES OF ABSENCES

The days absent for elementary and secondary school students shall include *non-exempted excused absences*, *exempted excused absences*, *unexcused absences*, and *suspensions*.

1. *Non-exempted excused absences* are absences incurred due to personal illness or serious illness in the family (documented by acceptable excuses, including a parental note) which are **not considered for purposes of truancy**, but which are considered when determining whether or not a student is eligible to make up work and tests, receive credit for work completed, and receive credit for a course and/or school year completed.
2. *Exempted excused absences* are absences which are **not considered for purposes of truancy** and which are not considered when determining whether or not a student is eligible to make up work and tests, receive credit for work completed, and receive credit for a course and/or school year completed.
3. *Unexcused absences* are any absences not meeting the requirements set forth in the excused absences and extenuating circumstances definitions, including but not limited to



absences due to any job (including agriculture and domestic services, even in the student's own home or for their own parents or tutors) unless it is a part of an approved instructional program. **Students shall be given failing grades for those days missed and shall not be given an opportunity to make up work.**

4. *Suspensions* are non-exempted absences for which a student is allowed to make up his/her work and is eligible for consideration for credit provided it is completed satisfactorily and in a timely manner. The absence shall be considered when determining whether or not a student may or may not be promoted, but **shall not be considered for purposes of truancy.** Students absent from school as a result of any suspension shall be counted as absent.

### **EXTENUATING CIRCUMSTANCES**

Exceptions to the attendance regulation shall be the enumerated extenuating circumstances below that are verified by the Supervisor of Child Welfare and Attendance or the school principal/designee where indicated. These exempted absences do not apply in determining whether a student meets the minimum minutes of instruction required to receive credit.

1. Extended personal physical or emotional illness as verified by a physician or nurse practitioner licensed in the state.
2. Extended hospital stay in which a student is absent as verified by a physician or dentist.
3. Extended recuperation from an accident in which a student is absent as verified by a physician, dentist, or nurse practitioner licensed in the state.
4. Extended contagious disease within a family in which a student is absent as verified by a physician or dentist licensed in the state.
5. Quarantine due to prolonged exposure to or direct contact with a person diagnosed with a contagious, deadly, disease, as ordered by state or local health officials.
6. Observance of special and recognized holidays of the student's own faith.
7. Visitation with a parent who is a member of the United States Armed Forces or the National Guard of a state and such parent has been called to duty or is on leave from overseas deployment to a combat zone or combat support posting. Excused absences in this situation shall not exceed five (5) school days per school year.
8. Absences as verified by the principal or his/her designee as stated below:
  - A. Prior school system-approved travel for education;
  - B. Death in the immediate family (not to exceed one week); or
  - C. Natural catastrophe and/or disaster.

For any other extenuating circumstances, the student's parents or legal guardian must make a formal appeal in accordance with the due process procedures established by the school system.

Students who are verified as meeting extenuating circumstances, and therefore eligible to receive grades shall not receive those grades if they are unable to complete makeup work or pass the course.

### **SCHOOL-APPROVED ACTIVITIES**

Students participating in school-approved field trips or other instructional activities that necessitate their being away from school shall be considered to be present and shall be given the opportunity to make up work.

### **CHILD PERFORMERS**

Minors employed to perform or render artistic or creative services under a contract or employment arrangement for two (2) or more days within a 30-day period must receive instruction pursuant to statutory provisions.

### **WRITTEN EXCUSES**

For a student to be eligible to receive credit and make up work following an absence, the student shall be required in each instance to submit parental confirmation of the reasons for the absence. If a student is tardy or absent, the parent or guardian must submit a written excuse, signed and dated, to school authorities upon the student's return to classes, stating the reason for the student's absence from school. **A doctor's, dentist's, or nurse practitioner's written statement of student's incapacity to attend school shall be required for those absences for three (3) or more consecutive days due to illness, contagious illness in a family, hospitalization, or accidents. All excuses for a student's absence, including medical verification of extended personal illness, must be presented within five (5) school days of the student's return to school, or the student's absence shall be considered unexcused and the student shall not be allowed to make up missed work.**

### **REPORTING ABSENCES**

The attendance of all school pupils shall be checked each school day and at the beginning of each class period and shall be verified by the teacher keeping such record, which shall be open to inspection by the Supervisor of Child Welfare and Attendance or duly authorized representative at all reasonable times. All schools shall immediately report to the Supervisor of Child Welfare and Attendance any unexplained, unexcused, or illegal absence, or habitual tardiness.

The Supervisor of Child Welfare and Attendance shall, after written notice to the parent or legal guardian of a child or a personal visit of notification, report any such child who is habitually absent or who is habitually tardy to the family or juvenile court of the parish as a truant child, there to be dealt with in such manner as the court may determine.

### **APPEAL OF ABSENCES**

When a student exceeds the maximum number of absences allowed the parents or student may make a formal appeal to the principal if they feel any of the absences are because of extenuating circumstances. If they feel that the decision is unfavorable, they shall appeal to the

Superintendent or his/her designee. After a review by the Superintendent or his/her designee, a decision shall be made and communicated to the parents or legal guardian by letter.

High school students in danger of failing due to excessive absences may be allowed to make up missed time in class sessions held outside the regular class time. The make-up sessions must be completed before the end of the current semester and all other applicable policies must also be met.

### **TARDINESS**

A student shall be considered tardy to class if the student is not in the classroom when the bell to begin class ceases. A student shall be considered tardy to school if the student is not in his/her homeroom/first period class when the bell to begin homeroom/class ceases. Habitual tardiness on the part of students shall not be tolerated.

Students who exhibit habitual tardiness shall be subject to disciplinary action, appropriate under the circumstances. Parents of students who continue to be tardy shall be notified for a conference with the principal, and the student may be subject to suspension from school and the parent/legal guardian subject to court fines or community service.

- Classroom doors will be closed when the bell rings to begin classes. Doors will be locked at all times.
- Students locked out of the classroom will report to the Student Office to receive a “Tardy Report.” Tardies will be recorded electronically and reported directly to the Tardy Administrator.
- Students should report back to class with a computer generated “Tardy Report” which will be date/time stamped.
- Teachers will ask to review the “Tardy Report” to determine if the student actually reported his/her tardiness and if he/she did so in a timely manner.
- Administrators will handle the discipline of student offenders.

#### Administrative Action:

1 <sup>st</sup> Offense	Warning
2 <sup>nd</sup> Offense	Warning
3 <sup>rd</sup> Offense	Warning
4 <sup>th</sup> Offense	Warning
5 <sup>th</sup> Offense	Warning
6 <sup>th</sup> Offense	1 After School Detention
7 <sup>th</sup> Offense	1 After School Detention
8-9th	GASP
10th	Parent Return and Action Plan

**NOTE: If a driving student is tardy more than 5 times to the first hour, driving privileges will be revoked.**

**If a student is more than 15 minutes late for 1st block then the student's parent will have to check the student in.**

### **First Block Absences/Tardies**

Students will be afforded five warnings per nine weeks before administrative action is taken.

### **STUDENT ATTENDANCE & PARTICIPATION IN AFTER-SCHOOL/EXTRACURRICULAR EVENTS**

A student must be in school attendance for more than 50 percent (51-100 percent) of the student's instructional day in order to participate in after school or extracurricular events. A student is considered to be in attendance when he/she is physically present at a school site or is participating in an authorized school activity and is under the supervision of authorized personnel.

### **MAKE-UP WORK AFTER ABSENCE**

**When you are absent from school, you are expected to make-up any work you missed – regardless of the reason.** It is the student's responsibility to ask his/her teachers for any make-up work. This contact should be made the first day the student returns to school. **The student shall be allowed one day for each day of absence (not counting the day of return) to complete all missed work.** Students without documentation explaining the reason for absence from school will receive zeros on all work missed during the absence.

### **MAKE-UP TESTS**

The 4x4 block schedule results in accelerated course timelines that require careful assessment and productive utilization of all instructional time, thus regular daily attendance is essential. In an effort to prevent the further loss of instructional time due to a student absence, make-up tests will be given on Thursdays after school (2:27-3:25 p.m.) in the library. There is also an option to do make-up during PROWLER TIME if feasible with regard to the 40 minute time frame. Otherwise, tests will not be administered during regular school hours. **It is the responsibility of the student to meet with the teacher upon his/her return to school to schedule a make-up test date.** Failure of the student to report to the scheduled make-up test date may result in a zero being assigned as the grade for the test.

### **CHECK-OUT PROCEDURES**

Students may check-out the following ways:

1. A parent or guardian (with picture identification) must physically appear in the Student Office at the school to check a student out.

2. Students who know they must check-out during the day (and have their own transportation) must bring a signed note from home or from a doctor. They will then fill out a check-out slip before school. The Student Office will notify the student when it is time to check-out. **The student must come to the Student Office and sign out prior to leaving the campus.** The student must leave the campus immediately after signing out.
3. If a student becomes ill during the day, he/she must get a “check-out form” from his/her teacher and come to the Student Office. The parent will be contacted and the illness will be explained. Upon verification by the Student Office secretary, the ill student will return to class until a parent is able to come to school to get him/her.
4. Parental authorized check-out forms are available in the student office for parents who wish to allow others to check out their student. This form must be signed in the Student Office by a parent, not taken home for parent signature.
5. In all cases, students must sign out in the Student Office. Failure to follow this procedure will result in disciplinary action.
6. **Once a student is on campus, he/she will not be permitted to leave without checking-out regardless of the time of day.**

#### **AFTER SCHOOL DETENTION (ASD)**

- After school detention (ASD) is held on Monday through Thursday from 2:30PM to 3:30 PM in the ISS/GASP Room.
- Students must arrive on time. Late arrivals will not count as full time served.
- Failure to attend ASD on the date assigned may lead to further disciplinary action.
- If detention time needs to be changed, it is the responsibility of the student’s parent to contact an administrator prior to the assigned detention date.
- If a student is absent on the date(s) ASD was assigned, it must be made up on the first day he/she reports back to school. If he/she returns on a Friday, then he/she must make it up on the following Monday.
- Bring school related work to detention sessions. If a student does not have work, he/she will be assigned work. Students must stay busy.

#### **GUIDED ALTERNATIVE SUSPENSION PROGRAM (GASP)/IN-SCHOOL SUSPENSION (ISS)**

- Parkway’s Guided Alternative Suspension Program (GASP) can be understood as an in-school suspension (ISS) program used as an alternative to out-of-school suspension.
- Students assigned to GASP are to report to the GASP room at 7:15AM. If the student is assigned a specific block or time period to serve, then he/she must be in the GASP room before the tardy bell rings for that block.
- Students should come prepared to do all work assigned by teachers. Students must bring to the GASP room all learning materials, which is to include textbooks and supplies.
- Students must follow the rules of the GASP program and all Parkway rules. Failure to comply will result in disciplinary action.

- Dismissal time is 2:27PM

### **LOST AND FOUND**

The Student Office is the area designated for the return of lost and found articles. Anyone who finds a lost or misplaced article should take it to the Student Office as soon as possible. If lost and found articles are not claimed within a reasonable amount of time, the item(s) will be discarded.

### **LOCKERS**

Parkway High School assumes no responsibility for damage and/or theft of anything left in lockers. If a locker is jammed or cannot be opened, the student notify a teacher or the office. School administrators may inspect lockers at any time. Lockers are loaned by the school as a privilege to the students and, as such, are school property and subject to school supervision and control. No prohibited items are to be stored in lockers at any time. (See parish policy)

### **SCHOOL FEES & FEE PAYMENTS**

The Bossier Parish School Board has committed \$8.00 for every student in every school to reduce the cost of fees in our parish for the 2020-2021 school year. This eliminates the need for fees in the core curriculum areas. However, it is necessary to assess fees in the various elective courses to secure expendable materials used in the classroom. The administration realizes that due to certain circumstances, paying the required fee may place a financial burden on some. If this is the case, parents may submit a letter to the principal identifying the problem and arrange a method of payment.

**There will be a Student Fee in the amount of \$20.00 for the repair and maintenance of equipment, expansion of technological capabilities, and the purchase of software.**

Only cash, certified checks, or money orders will be accepted as payment for any school fees, dues, fines, or other school expenses. If you owe a fee, you will become ineligible to participate in certain school activities until the fee is paid. Activities include but are not limited to Homecoming, Beauty Pageant, Sadie Hawkins, Prom, and Ring Ding, etc.

### **STUDENT USE OF THE TELEPHONE**

Student use of school telephones will be allowed with written permission from a teacher or administrator. The student should report to the Student Office with written permission to place a call. Only in an emergency situation will a message be delivered to a student.

### **CELLULAR TELEPHONES AND OTHER ELECTRONIC DEVICES**

No student, **unless authorized by the school principal or his/her designee**, shall use, or operate any cellular telephone, personal computer, laptop, electronic instrument, iPad, iPod, tablet device, e-reader, or similar devices during the instructional school hours of operation in any Bossier Parish school building, on the grounds thereof, or in any school bus. Normal school hours can include detention: before, during, or after school. Violation of this policy shall be grounds for disciplinary action by the school, including, but not limited to, suspension and/or expulsion from school.

If a student's cell phone is observed being blatantly or unnecessarily used during the normal school hours of operation, the phone will be confiscated and turned in to the appropriate administrator. At the first offense, the parents will be contacted and students will be required to meet with school administration about acceptable cell phone usage practices before return of the device. Upon subsequent offenses, students may only have their phone returned with the parent/guardian of record physically coming to the office to retrieve the phone. **Refusal to relinquish a device shall constitute willful disobedience and shall be handled accordingly.**

### **2022-23 Cell Phone amendments**

- Cell Phones/Smart Watches are not to be used during instructional time. This applies to the moment the tardy bell rings until the dismissal bell (full 87 minutes)
- Students are not allowed to take their phones to the restroom.
- Phones/Smart Watches should be placed in backpacks or a teacher designated area upon entering class and should not be accessed during instructional time.
- AirPods/Headphones may no longer be worn during transitions (safety issue).
- Cell phones may be accessed during extended break times (lunch/morning arrival).
- No posting to social media networks during the school day. (possible suspension)
- No posting pictures or videos of other students during the school day. (possible suspension)

The school shall not be responsible for confiscated items if not picked up by parents within ten (10) days of the last day of school. The School Board shall not be responsible for any electronic devices, including cell phones, lost or damaged while on School Board property.

A properly authorized medical device worn by a student shall not be considered to be in violation of this policy.

### **POSITION STATEMENT**

Bossier Schools recognizes that state standards require the inclusion of technology applications for a well-balanced curriculum to prepare students for learning in a global, digital society:

*The Louisiana Pre K-12 Educational Technology Standards are based on the National Educational Technology Standards for Students (NETS-S) and the Louisiana State Content Standards. These technology standards support the beliefs set forth by the state educational technology goal: "All Louisiana educators and learners will benefit from technology-rich environments that support student achievement and produce lifelong learners able to succeed in an information society."*

The Louisiana Pre K-12 Educational Technology Standards are intended to be infused into the foundation skills and core understandings embodied in the Louisiana Content Standards. These standards and performance indicators are anticipated to assist teachers in preparing *all* students to be lifelong learners and contributing members of a global society. Infusion of these standards will be varied and dynamic, reflecting the diversity of instructional and student needs in our schools and districts.

All students must have regular opportunities to use technology to develop skills that encourage personal productivity, creativity, critical thinking, and collaboration in the classroom and in daily life. The technology standards promote the development of Information and Communication Technology (ICT) literate students who learn, plan, produce, and innovate in a digital world. These standards foster ethical usage and digital citizenship for a competitive global society. (LaDOE Educational Technology Standards, 2008)

Therefore, to further support the Louisiana Pre K-12 Educational Technology Standards for Students which are based on the National Educational Technology Standards for Students (NETS-S), a modified version of BPSB's BYOT is being initiated.

### **BYOT POLICY**

**The Bossier Parish School Board (BYOT) initiative is available, at the principal's discretion, in schools where eligibility requirements have been met.** At Parkway High School, in accordance with district policies and procedures (including excerpts from *BYOT Handbook* and the *Acceptable Use Policy*), students under the direction of the administration and staff may use personal mobile learning devices (e.g. laptops, iPods, iPads, smartphones, e-readers, and tablets) to further the educational and research mission of the school/district. **School staff shall retain the final authority in deciding if, when, and how students may use personal electronic devices during the instructional day (classes).**

1. All computers/mobile learning devices shall be set up and maintained with connection to the Bossier Parish School Board Technology System domain for network administration and security. Removing a computer from the domain without the permission of a School Board technology support staff member shall be considered an act to circumvent district network security and is strictly prohibited.
2. Mobile learning devices connected to the Bossier Parish School Board Technology System must be via wireless and must be equipped with up-to-date virus software, compatible network card and be configured properly. Connection of any personal electronic device is subject to all regulations and procedures of the Board.

While using personal devices, students shall be expected to follow the same acceptable use policies for conduct and ethics that are outlined in the *Student Acceptable Use of Computers and Networks*. In addition, the policy states that bringing devices to school is optional, and each student is responsible for his/her own personal property. The School Board shall not be held accountable for the devices due to damage, loss, or theft. At the beginning of each school year, students shall be given a copy of the district's acceptable use policy (found in the Student Handbook), and shall sign an agreement stating that they understand and agree to the rules of conduct.



## **STUDENT PRIVILEGES**

Classroom use of personal mobile learning devices is considered a privilege and must be approved by the classroom teacher. For example, students may not utilize apps, play games, make phone calls, text message, listen to music, or access FaceBook, Twitter, other social networks or email unless the teacher has given permission in connection with enhancing teaching and learning.

## **STUDENT EXPECTATIONS**

Students choosing to bring personal mobile learning devices to school must:

- ensure that mobile learning devices are in working order, fully charged, and have wireless capability.
- connect the devices to the district's wireless (not wired), filtered network.
- take full responsibility for their personal mobile learning devices.

As stated in policy, "the School Board shall not be held accountable for the devices due to damage, loss, or theft." Additionally, students are responsible for management, troubleshooting, and technical support of their personal devices. The school/district is not responsible for technical support of, or repairs to, personal devices.

## **STUDENT VIOLATION CONSEQUENCES**

Students are expected to adhere to the school district's acceptable-use policy as well as the student code of conduct. Violations of BPSB's policies concerning acceptable use of computers and networks, code of conduct, and classroom procedures established for the use of devices will result in the same disciplinary actions that would result from similar violations in other areas of BPSB life. If a student is causing a distraction, is off task, or is using a personal device inappropriately in the classroom and/or is using his/her devices outside of the classroom (before school, transitions to class, lunch, restroom breaks, etc.) the administration/staff will follow the CELLULAR TELEPHONES AND OTHER ELECTRONIC DEVICES policy:

Violation of this policy shall be grounds for disciplinary action by the school, including, but not limited to, suspension and/or expulsion from school. Refusal to relinquish a device shall constitute willful disobedience and shall be handled accordingly.

## **TRANSFERRING OF RECORDS**

Students who must transfer or drop from school should follow this procedure:

1. Parents must contact the registrar and/or counselor.
2. Parents, accompanied by students, are issued a drop form from the registrar's office.
3. The student or office designee will take the drop form and any books/materials to be

returned to each of the identified areas specified on the form. The signatures and other information required of school personnel will be secured and the drop form will be returned to the registrar's office.

4. Any outstanding fees owed will be paid before the registrar officially transfers the records.

### **CHANGE OF NAME, ADDRESS, OR TELEPHONE NUMBER**

To change a name, address, or telephone number, students must see Mrs. Wilson in the Student Office. She will then send the corrected information to the computer center for processing. Parents should report these changes as soon as possible.

### **STUDENT DELIVERIES**

In an effort to maintain an orderly learning environment free of distractions, students will be denied receipt of personal deliveries (flowers, candy, balloons, etc.) and both parents and students are strongly discouraged from sending such items to Parkway High School during the school day.

### **VISITORS**

All visitors must report to the Main Office, describe the nature of one's business, gain proper permission to proceed, and wear a visitor's pass while on campus. Failure to follow these directions may result in penalties under Act 91 of the Louisiana 1994 Legislature.

### **STUDENT PARKING**

Students who wish to drive to school must have a parking permit in order to use Parkway's student parking lot. The parking permit cost is \$20.00 and will be issued through the Student Office. Student drivers need to register his/her vehicle and purchase a parking permit by Friday, August 27, 2021 to avoid a ticket(s) and/or avoid being banned from using the Parkway High School parking lot. The SRO will regularly check the parking lot to ensure compliance with parking regulations (described in the *Bus/Parking Area Expectations* section). Tickets, at a cost of \$10.00 per violation, will be issued for non-compliance. Driving privileges will be revoked for two weeks after a student receives 3 parking tickets.

**\*For the 2022-2023 school year, 24 parking spaces have been designated as "Prime Student Parking". The cost for these parking spaces will be \$100 and will be sold on a first come first served basis. Once purchased these spots may only be used by the student purchaser and are good for the current school year only.**

## **SCHOOL BUS CONDUCT**

The Bossier Parish School Board recognizes the driver of a school bus to be in authority with regard to pupil behavior in or about the vehicle which he/she operates. School Board regulations regarding proper conduct on school buses shall be provided in writing to students and parents/legal guardians at the start of school each year. In the event of any infraction of Board or school policies or regulations by a student, it shall be the duty of the driver to notify the principal, in writing, of such infractions or misconduct. It shall be the responsibility of the principal to determine what, if any, discipline is warranted for such infractions including but not limited to suspension of privilege of riding the school bus. Drivers may not administer disciplinary action and shall continue, except in extreme emergencies, to transport a pupil until disciplinary action is administered by the school. It shall be the responsibility of the parents of pupils, in such cases, to provide transportation to and from school during the period of any suspension/expulsion of bus riding privileges.

In all cases of suspension of bus riding privileges, the parent shall be notified immediately. Any student that causes damage to a school bus shall be subject to suspension from school and shall not be readmitted until acceptable provisions for restitution have been made for such damage or until remittance is directed by the Superintendent.

### **PROCEDURES FOR REPORTING BUS CONDUCT**

1. All schools shall be provided with the *School Bus Behavior Report Form*, which shall be completed on any occasion when a pupil's conduct on a bus is unsatisfactory.
2. One copy of the *School Bus Behavior Report Form* shall be signed by the parent and returned to the school principal. In all such cases a pupil shall be permitted to continue to ride the bus until transportation privileges have been denied by action taken by the appropriate school administrator.
3. Immediately after taking disciplinary action, the principal, or designee, shall sign and shall indicate the disciplinary action taken on the *School Bus Behavior Report Form*. Copies of the report shall be distributed to the pupil's file, to the parent, and to the driver. A copy of the report may also be sent to the Superintendent or designee. If the student is subject to an *Individual Education Plan* notice shall also be sent to the Special Education Department.
4. In the event of an appeal of the principal's decision by parents, a hearing may be scheduled by the Superintendent or designee.

Ref: *La. Rev. Stat. Ann. §§17:81, 17:223, 17:416, 17:416.1*  
*Bossier Parish School Board*

### **BUS/PARKING AREA EXPECTATIONS**

It is Parkway High School's expectation that all students will follow the rules that are designed to assure everyone safely travels to and from the school campus, acts fairly towards fellow passengers or drivers,

arrives to school and home in a timely manner, shows courtesy to others and keeps bus/parking areas clean, and is mentally alert and conscious of possible and present dangers on the bus, private vehicle, road, and school parking area.

**Student passengers and drivers are expected to be:**

- Stay in a seated position with head and arms inside the bus/vehicle.
- Wear a safety belt in a private vehicle.
- If driving, follow the speed limit, be careful, and yield to buses.
- When boarding/exiting, walk in front of the bus where the driver can clearly see you.
- **Upon arriving at school, leave the bus/vehicle immediately.**
- Use designated sidewalks/crosswalks to and from the parking lot.
  
- Attend to your belongings.
- Act truthfully and fairly toward fellow passengers or drivers.
  
- Be at the bus stop on time and/or school on time.
- Sit and stay in the assigned seat on the bus.
- Pick up trash and keep the bus/parking area clean.
- Be responsible for following all school rules and be able to answer for your actions.
  
- Acknowledge others and show courtesy.
- Mind your own business and respect others' privacy.
  
- Come to school regularly and be on time.
- Be mentally alert and conscious of possible and present dangers on the bus, private vehicle, road, and school parking area.

Information related to a student's bus number is provided on the Bossier Parish Schools homepage at <http://www.bossierschools.org/> under the link "Find My School and Bus."

The principal or his/her designee may search any vehicle on School Board property when there are reasonable grounds to suspect that the search will reveal evidence that a student has violated the law, a school rule, or a School Board policy.

**SPEED LIMIT on CAMPUS is 10 MPH**

**CAFETERIA PROGRAM**

It is Parkway High School's expectation that all students will follow the rules that are designed to assure everyone is allowed to eat a nutritious meal each day in a safe, clean, and healthy environment while practicing self-control and courtesy towards other students and adults.

The food service staff, administration, school staff, and your fellow students will appreciate your cooperation in:

Stand in a single line at the desired food station.

- Avoid physical contact with other students.
- Pay for all cafeteria items taken.
- Charge food and drink to only your account.
- Attend to your belongings.
- Avoid breaking in line.
  
- Be responsible for maintaining a clean and safe environment for eating.
- Always have your student ID accessible.
- Be responsible for following all rules and be able to answer for your actions.
  
- Practice self-control and be courteous to others.
- Respect the privacy of others.
- When speaking to food service staff, do so respectfully and courteously.
  
- Eat nutritious meals each day to remain physically and mentally prepared for learning.
- Be mentally alert and conscious of possible and present dangers in the cafeteria.

### **PARKWAY HIGH SCHOOL IS A CLOSED CAMPUS**

Students and parents are to refrain from bringing outside fast-foods/drinks/lunches onto the campus. If it is necessary to bring food/drinks because of medical reasons, please inform the school administration and deliver these items to the Student Office. Additionally, student check-outs for the purpose of dining off campus for lunch are prohibited unless arrangements are made between the student's parent and the administration for special occasions.

The School Food Service Department does accept personal checks for lunch fees. Current meal prices are posted on the Bossier Parish Schools homepage at <http://www.bossierschools.org/> under the Department link "Child Nutrition."

### **SCHOOL PAYMENT SOLUTIONS (Parent Portal Registration)**

Now that the new cafeteria management system is in place at your child's school, you have the opportunity to sign up for a parent account. From your parent login, you will be able to make online payments to your child's lunch account (payments applied immediately), view your child's meal history (updated daily at 4pm), and subscribe to email alerts. Go to [www.schoolpaymentsolutions.com](http://www.schoolpaymentsolutions.com) for a step-by-step guide to help you through the registration process.

### **EMERGENCY PROCEDURES AND DRILLS FOR EMERGENCY CLOSING**

The School Board authorizes the Superintendent to close the school in the event of inclement weather or other emergencies, which present threats to the health and safety of students, school staff members, or damage to school property. Since many parents may not be at home, it shall be the policy to retain children and faculty at the school building in case of extreme emergency. Parents can come to the school premises to pick up their children if they so desire.

### **HAZMAT PROCEDURES**

In recent years there has been a large increase in the transportation of hazardous materials through Bossier Parish. Should a hazardous material accident occur, we must be ready to carry out emergency procedures that will protect the lives of our students and staff. The following procedure is based on a potential disaster in which a school has time to evacuate the student body and employees.

### **A. Signal**

The signal for Hazmat Evacuation procedure will be an intercom announcement by an administrator. The principal or his/her designee will sound the alert to start emergency procedures when the school is notified of a hazardous material accident in this area. The alert will come from the Bossier Parish School Board, Civil Defense, Law Enforcement, Fire Department, or Emergency Broadcasting System.

### **B. Procedure**

The Civil Defense Office will advise the School Board of hazmat conditions. Generally, an area of ½ mile radius around a hazardous spill will be evacuated.

Unless otherwise directed by emergency responders, all students will go to the east side (backside) of the campus to be transported by school bus out of the danger zone to a relocation area designated as the CenturyLink Center. Several factors will influence when it is safe to return to school. If it takes a long time before the area can be regarded as safe, parents may pick up their children at the relocation area. The Broadcasting Media will supply information to the public related to emergency steps taken by the School Board.

In certain situations, there may not be time in which to evacuate a school. In such cases all windows and doors will be closed and all air conditioning units will be shut off. Everybody will remain inside the school until help comes or the danger no longer exists.

## **SEVERE WEATHER PROCEDURES**

Staff and students will be warned as soon as possible by intercom or bell system if the school is under a severe weather alert. School personnel will closely monitor a weather radio when severe weather conditions appear to be approaching the area. Whenever a “warning” is announced a constant intermittent ringing of the bell will indicate that teachers should follow these procedures:

1. Leave windows closed.
2. Move students into the hall near the wall and away from windows. Students should be kneeling with knees to the wall, face down, and back of heads covered with their hands.
3. Whenever possible, avoid the cafeteria, varsity gymnasium, auxiliary gym, library, or other structures with wide, free-open roof.
  - **A-Wing/B-Wing upstairs** and **east side**/back half of wing – move toward east side stair enclosure and position students in east side/back half of downstairs A-Wing/B-Wing hallway
  - **A-Wing/B-Wing downstairs** and **east side**/back half of wing – move out of rooms and get students in position within A-Wing/B-Wing hallway

- **A-Wing/B-Wing upstairs** and **west side**/front half of wing – move toward west side stair enclosure and position students in west side/front half of downstairs A-Wing/B-Wing hallway
- **A-Wing/B-Wing downstairs** and **west side**/front half of wing – move out of rooms and get students in position within A-Wing/B-Wing hallway
- **C-Wing** – move out of rooms and get student in position within C-Wing main hallway
- **Library** – move to hallway area between library and entrance of A-Wing downstairs/west side
- **ISS/GASP** – move to main hallway of B-Wing downstairs/west side
- **Main Office** – stay within this area taking position in the inner hallways nearest the administrative offices and counselor’s complex
- **Varsity & Auxiliary Gym** – move to the Varsity Gym locker room area and/or shower space
- **Band & Choir** – move to the hallway area of the Varsity Gym between the gym and the locker rooms
- **Field House** – move to the Field House locker room area and/or shower space
- **Cafeteria/Common Area (during lunch)** – announcement will be made for all students and faculty to report to their 3<sup>rd</sup> block class at which time severe weather procedures will be implemented.

### **FIRE DRILL**

Parkway’s fire alarm system utilizing strobe lights and sirens will alert each person a fire drill or an actual fire is in progress. These procedures are to be followed unless directed otherwise by an emergency responder or administrator:

1. Each teacher will designate a student to lead the class to the designated zone and that teacher will follow behind the last student. Teachers need to bring the roll/grade book and hang the green card (all is well) or red card (problem exists) on their door knob. Outside designated zones:

#### **STAGING AREAS**

##### **ZONE 1 North side of campus (parking area alongside Library & A-Wing)**

- **A-Wing upstairs (east)** – move toward east side/back stair enclosure and exit building
- **A-Wing upstairs (west)** – move toward west side/front stair enclosure and exit building
- **A-Wing downstairs** – move toward west (library) and exit double glass doors; rooms A135 & A138 will proceed through the eastside stair enclosure exit
- **Library** – move north and exit building
- **Main Office** – move toward A-wing & library and exit building

##### **ZONE 2 East side of campus (bus ramp/backside of B & C-Wing)**

- **B-Wing upstairs (east)** – move toward east side/back stair enclosure and exit building
- **B-Wing upstairs (west)** – move toward west side/front stair enclosure and exit building

- **B-Wing downstairs (north)** – move toward main hallway, turn right, and exit glass doors between A & B wing; room B169 will proceed through the eastside stair enclosure exit.
- **B-Wing downstairs (south)** – move toward the main hallway, turn left, and exit glass doors between B & C wing; room B166 will proceed through the eastside stair enclosure exit.
- **C-Wing** – move to east side/back of C-Wing and exit building
- **GASP** – move to exit door between B-Wing & A-wing

**ZONE 3 Southwest side of campus (parking area between Auxiliary Gym & Band/Choir)**

- **Varsity Gym, Auxiliary Gym, Band, Choir, Cafeteria/Common Area, & Field House** – take the nearest exit and move to parking area between Auxiliary Gym and Band/Choir Hall

2. Any person with a mobile disability who cannot safely evacuate the building will seek refuge in the nearest stair enclosure. If the disabled person is a student, a staff member will remain. Stair enclosures are designed as areas of refuge during fires or inclement weather.
3. These movements should occur with no talking, running, playing, or loitering.
4. Students are to take all personal items, book bags, etc. with them to their designated area or zone.
5. Students in each class will remain in a single file line, and will walk to the designated zone at least 100 feet from the building.
6. Teachers will take roll at the designated zone and will immediately notify an administrator or emergency responder of unaccounted students.
7. When the fire drill is complete, a signal will be given to return to the regular schedule.

***PARKWAY HIGH SCHOOL HAS A WRITTEN STRATEGIC EMERGENCY PLAN (SEP) IN EFFECT AND IN WRITING. THIS PLAN HAS BEEN GIVEN TO THE PROPER AUTHORITIES.***

**SCHOOL CLUBS**

Clubs are very important in our school program. Clubs provide many opportunities to grow and to reach fulfillment through unselfish contribution to school and community. Each club has its own membership requirements and a constitution on file with the student council. The principal must approve all clubs and club activities. Faculty sponsors must supervise all club meetings and activities.

**CLUB REGULATIONS**

**Sponsorship:** Every club shall have at least one sponsor. The sponsor shall be a member of Parkway High School teaching staff and must be appointed by the principal. The sponsor shall attend all meetings, executive meetings, and events sponsored by the club.



**Membership:** Each club shall determine its own requirements for membership. Membership in clubs sponsored by Parkway High School shall be limited to Parkway High School students only.

**Constitution:** Each club shall have, on file with the school administration, an up-to-date copy of the club's constitution. Changes must be presented in writing to the school administration.

**Meetings:** All clubs shall meet regularly at a time and place decided by the club in coordination with the school administration. The club's president, with the sponsor's approval, may call special meetings.

**Officers:** All students who hold office in a club sponsored by Parkway High School shall have at the time of election an overall (beginning with the 9th grade) 2.0 grade-point-average unless the constitution of that club requires a higher GPA, e.g., NHS and Beta Club. It shall be the responsibility of the club sponsor to check the grade point average of all candidates for club offices prior to the election.

**Projects and Activities:** Club projects and activities must be approved by the school administration. If approved, the club project or activity will be entered into the official school activity record in the Activity Coordinator's office. Advertising efforts for a club's planned projects and activities must first be approved by the school administration.

### LIST OF CLUBS AND ORGANIZATIONS

(A faculty sponsor must be present for all student meetings whether held on or off campus)

Alliance for Sustainability (AFS)	Finley
Archery	J. Johnson
Art Club	Lepore
Band	Minton/Maynor/Ernst
Beta Club	Freeland
Book Club	Gates
Cheerleaders	M. Harper
Choir	Gay
Cyber Patriot	O'Brien
Danceline	Freeland
Fellowship of Christian Athletes (FCA)	Meyers
First Priority	L. Harper
French Club	Clark
Freshman Class	W.James/M.Smith
Graduation Director	Hoechten
Junior Clas	Ryan, Marze, Downhour
Junior Reserve Officers' Training Corps (JROTC)	Johnson/O'Brien/Ricker
Kitty Hawk Air Society	Johnson
KPAW	Edwards
Mock Election	
Mu Alpha Theta	Smith
National Honor Society (NHS)	J. Jones
National Thespian Society	Edwards
Octagon Club	DeBello
Prowler Time	Phipps

Red Cross Blood Drive	J. Johnson
Red Jackets	Gallagher
Robotics Team	
Senior Class	Kruithof, Hammerbeck
Sophomore Class	
Spanish Club	Allem
Student to Student (S2S)	O'Brien
Drama Club	Edwards
Student Council	Hopkins/ L. Harper
Students Against Destructive Decisions (SADD)	
Yearbook	L. Harper
4-H (Head, Heart, Hands, Health) Club	Clinton

## **EXTRA-CURRICULAR ACTIVITIES**

### **CODE OF CONDUCT FOR STUDENTS IN EXTRACURRICULAR ACTIVITIES**

Parkway High School students participating in extracurricular activities must conduct themselves as good citizens, serving as good role models to other students and to the members of the community. Students who wish to participate must refrain from activities that are illegal, immoral, unhealthy, or highly inappropriate. Participation in extracurricular activities is a privilege, not a right. Conduct unbecoming of a student participant will be addressed by the activity sponsor/coach and the school administration. Violations of written or stated policy may result in disciplinary action ranging from probation to dismissal from the activity and/or disciplinary action by the administration depending on the severity of the student's action(s).

The student code of conduct for extracurricular activities applies to all clubs, organizations, and athletic programs whether operating on or off the campus of Parkway High School. These policies also apply to persons holding the position of class officer, student council officer, and class senator. This policy supersedes all other written policies and constitutions of any activity or organization.

### **ATHLETICS**

The purpose of the athletic program is to develop sportsmanship and character through competitive sports. Through a sports program, including baseball, basketball, bowling, cross country, football, golf, soccer, softball, swimming, tennis, track, and wrestling the opportunity to develop and further skills and abilities of students possessing potential in these varied sports is provided. Athletics is a privilege not a right of the student. Failure of students to follow rules and regulations set by the coaches may mean dismissal from a sport. Parents are encouraged to become involved in Booster Clubs for each sport.

### **STUDENT ATHLETIC CODE OF CONDUCT**

The Parkway High School Student Athlete Code of Conduct (SACC) establishes standards by which student athletes are expected to conduct themselves as representatives of Parkway High School and Bossier Parish Schools. Parents are expected to discuss these expectations with the student athletes so that informed and appropriate decisions about behavior are made. The strenuous nature of athletics and the rigors of competition demand that a high standard of behavior be maintained at all times. The SACC is intended to provide support to parents in dealing with potential problems with their student athlete and provide incentive to the student athlete to deal appropriately with negative peer pressure.

### **STUDENT ATHLETE DEFINITION**

The SACC applies to all athletes. A student is deemed to be an athlete once the student is notified by the coach that the student has made his/her team. Thereafter, the student is deemed to be an athlete for the remainder of his/her high school career. This also includes all athletes "in season" as well as those athletes whose season has been completed, but who intend to compete in subsequent seasons or additional sports. The SACC will be in effect 24 hours a day, 7 days a week, and 365 days a year. The SACC applies to behavior on or off school property, including but not limited to, school sponsored events, private events, and community events. When student athlete behaviors are proven to violate the SACC, then consequences will follow the Athletic Advisory Committee recommendations. The PHS SACC sets a high standard because of the school's desire to protect the health, safety and welfare of all students and community members.

### **ATHLETIC ADVISORY COMMITTEE**

Although they differ procedurally, it is imperative that students and parents understand that the Handbook for Student Athletes (including the SACC) is intended to be used in conjunction with the Parkway Student Handbook. Certain violations by student athletes will be brought before the Athletic Advisory Committee, where the student athlete may be disciplined accordingly. Examples of violations that will be reviewed by the Athletic Advisory Committee include, but are not limited to arrests, use of alcohol and /or drugs, and expulsion from school.

### **HEAD COACHES**

Archery  
Baseball  
Basketball (Boys)  
Basketball (Girls)  
Bowling  
Cross Country  
Football  
Golf  
Powerlifting  
Soccer (Boys)

Jon Johnson  
Brian Harvey  
Brian Rayner  
Gloria Williams  
Lisa Ballew  
Kent Falting  
Coy Brotherton  
Mike Meredith  
Heath Hunt  
Matthew Sewell

Soccer (Girls)  
Softball  
Swim  
Tennis  
Track (Boys)  
Track (Girls)  
Volleyball (Girls)  
Wrestling

Jacob James  
Eva Burley  
Brian Harvey  
Jon Johnson  
Chris Kennady  
Kent Falting  
Barbara Curry  
Michael Concilio

### **PARENT RIGHTS**

Throughout this handbook, the term "parent" will include single parent, legal guardian, or person having lawful control of the student. Any parent(s) who does not have custody of a child may not be consulted on any matters pertaining to his/her child's education or discipline.

Parents have the responsibility/right to do the following:

1. Provide for the physical needs of their child.
2. Be knowledgeable of school policies and academic requirements of school programs.
3. Be afforded due process in all proceedings.
4. Encourage their child to participate in the learning process and obey the rules.
5. Have their child attend school regularly and promptly report and explain absences and tardiness to the school.
6. Cooperate with school administrators, teachers, and all school employees.
7. Notify school authorities of any learning problem or condition that may relate to their child's education.
8. Participate in meaningful parent-teacher conferences to discuss their child's progress and welfare.
9. Review educational records.
10. Return signed card/materials and school assignments with their child as requested.
11. Maintain up-to-date home, work, and emergency telephone numbers and other pertinent information at the school.
12. Ensure that their child is appropriately dressed for school and school-related activities.
13. Encourage and lead their child to develop proper study habits at home.
14. Ensure their child attends a school tutorial program when required or as the need arises.
15. Participate in school-related organizations and activities.
16. Pick up their child from school when requested by school authorities (for disciplinary or other reasons).
17. Provide adequate supervision for their child during periods of suspension or expulsion.
18. Understand that they are legally liable for property damage caused by (a) negligent conduct of their child and/or (b) willful or malicious conduct of their child.

### **STUDENT RIGHTS**

Any student who feels that he or she has been mistreated or abused, either academically or personally, or has been a victim of sexual harassment, has the right to report the incident to the

principal or either of the assistant principals. A student does not have the right to argue with or disrespect the authority of the teacher or the administration.

**POSITIVE BEHAVIOR INTERVENTIONS & SUPPORTS (PBIS)**

In 2003, the Louisiana Legislature passed the Juvenile Justice Reform Act 1225, which provides direction to the Board of Elementary & Secondary Education (BESE). The Education/Juvenile Justice Partnership Act legislated that: (1) BESE would formulate, develop and recommend a Model Master Plan for improving behavior and discipline within schools that includes the utilization of positive behavioral supports and other effective disciplinary tools; (2) Each city, parish, and other local public school board should be responsible for the development of school master plans for supporting student behavior and discipline based upon the model master plan developed and approved by BESE.

Positive Behavior Interventions & Supports (PBIS) gives people a new way to think about behavior. On a school-wide level, PBIS relies on accurate and reliable discipline referral data to understand the behaviors occurring across campus. An analysis of the data allows a school team to identify the problem areas, brainstorm interventions such as where and what to teach, reward the students inhibiting the expected behavior, and communicate findings to the staff, students, and families. The PBIS process is a team-based approach that relies on a strong collaboration between families and professionals from a variety of disciplines regardless of the level implemented. PBIS provides a positive and effective alternative to the traditional methods of discipline. PBIS methods are research-based and proven to significantly reduce the occurrence of problem behaviors in the school, resulting in a more positive school climate and increased academic performance. PBIS is consistent with the Individuals with Disabilities Education Act, which advocates the use of positive behavior interventions and school-based disciplinary strategies that reduce or eliminate the need to use suspension and expulsion as disciplinary options.

**PANTHERS ARE ON THE PROWL**

**PARKWAY PANTHERS ARE EXPECTED TO BE...**

**PRESENT, RESPECTFUL, ON-TASK, WELL-BEHAVED,  
LEADERS**

**Parkway’s Expectations & General Rules by Setting**

**MAJOR BEHAVIORAL INCIDENTS**

Discipline incidents of such severity that warrant administrative intervention.

(Additional State Codes not published in the Student Handbook may apply)

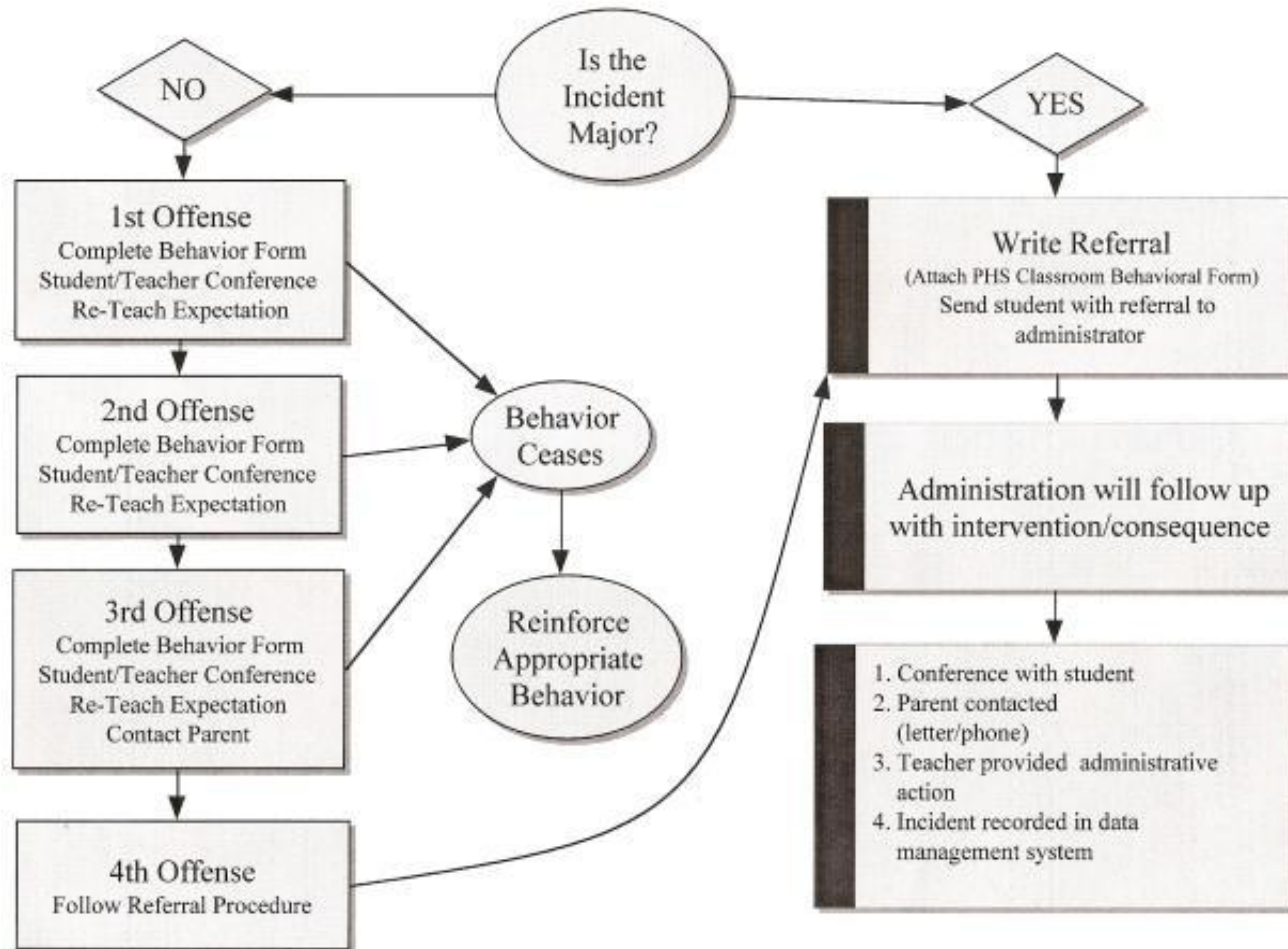
CODE	INCIDENT	DEFINITION
1	Willful Disobedience	Deliberate choice to break a rule or disobey a directive given by a person in authority.
2	Treats an authority with disrespect	Talking back, mocking, gesturing. Any act which demonstrates a disregard or interference with authority or supervising personnel.

3	Makes an unfounded charge against an authority	Accusing a member of school staff of an act that is unlawful and/or a violation of school rules or policy not supported by evidence. False statements or representations about individuals or identifiable groups of individuals that harm the reputation of the individuals or the group by demeaning them or deterring others from associating or dealing with them.
4	Uses profane and/or obscene language	Vulgar verbal messages, words, or gestures that include swearing or name calling.
5	Is guilty of immoral or vicious practices	Isolated incident that is an unwelcome act or comment that is hurtful, degrading, humiliating, or offensive to another person with a sexual, physical, or racial component. Act that is dangerous, aggressive, or would be perceived as disturbing and not conforming to approved standard of social behavior and/or local community norms.
6	Is guilty of conduct or habits injurious to his/her associates	Any intentional but not malicious act that causes injury, damage, or pain to another.
7	Use/Possess any controlled dangerous substance governed by the Uniform Controlled Dangerous Substances Law	The possession, use, cultivation, manufacture, distribution, intent to distribute, concealment, sale, or purchase of any drug, narcotic, controlled substance, or any paraphernalia linked to the above on school grounds, at school-sponsored events, or on school transportation vehicles.
8	Use/Possess tobacco and/or lighter	The possession, use, purchase, intent to distribute, concealment, distribution, or sale of tobacco products on school grounds, at school-sponsored events, or on school transportation vehicles.
9	Use/Possess alcoholic beverages	The possession, use, purchase, intent to distribute, concealment, distribution, or sale of alcohol products on school grounds, at school-sponsored events, or on school transportation vehicles.
10	Disturbs the school and habitually violates any rule	Behavior causing major disruption of instruction or any school activity and/or repeatedly violating any school rules in any area, including but not limited to sustained loud talking, yelling or screaming, noise with materials, and or sustained out-of-seat behavior.
11	Cuts, defaces, or injures any part of public school building/vandalism	Damage, destruction, or defacement of property belonging to the school or others.
12	Writes profane and/or obscene language or draws obscene language or draws obscene pictures	Writes or draws pictures, words, or images that are considered indecent or offensive (e.g., graffiti, letters, notes, posters, etc.)
13	Possesses weapon(s) prohibited under federal law	Any firearm, ammunition, explosive device, or knife or other object that may place a person in reasonable fear or apprehension of serious harm that is in the possession of a student or contained in the student's belongings, locker and/or storage space.
14	Possesses firearms, knives, or other implements not prohibited by federal law	Any instrument or object not prohibited by federal law that may place a person in reasonable fear or apprehension of serious harm that is on a student's person or contained in the student's belongings, locker and/or storage space.
15	Throws missiles liable to injure others	Throws any object toward a person that is either heavy, sharp and/or otherwise perceived to be harmful or with such velocity and force that it would cause physical harm or precipitate a fight or campus disturbance.
16	Instigates or participates in fights while under school supervision	Involvement in and/or promotion of any act of force and/or physical violence that can be expected to cause harm or injury to another person.
17	Violates traffic and safety regulations	To break any law that pertains to the obstruction and flow of traffic and/or safety regulations.
18	Leaves school premises or classroom without permission	Leaving school campus and/or assigned classroom or location without permission and/or failure to return to school/class.

19	Is habitually tardy and/or absent	Reporting late to school or class when the day/period begins without permission.
20	Is guilty of stealing	Taking or obtaining the property of another without permission or knowledge of the owner without violence.
21	Commits any other serious offense	Any serious, harmful incident resulting in the need for law enforcement intervention not previously classified.
23	Assault and/or Battery	Aggressive action directed at school staff or students, which may involve threats and/or unwanted physical contact, while on school grounds, or at a school related activity, including a situation where a staff member is intervening in a fight or other disruptive activity
31	Pocket knife or box cutter (<2.5")	Possess pocket knife or box cutter with a blade length less than 2.5 inches.
32	Serious bodily injury	An injury that involves a substantial risk of death; extreme physical pain; protracted and obvious disfigurement; or protracted loss of impairment of the function of bodily member, organ or faculty
33	Use/Possess OTC or Rx medication in a manner other than prescribed or authorized	The use, possession, and/or distribution of any over-the-counter medicine (whether prescribed or not) or prescription medicine without permission from school officials
34	Possess body armor	Possession, including the wearing of any type of gear that could be used in the commission of a crime
35	Bullying/Harassment	Unwanted and repeated written, verbal, or physical behavior, including any threatening, insulting, or dehumanizing gesture, by an adult or student.
36	Cyber Bullying/Cyber Harassment	Unwanted and repeated written, verbal, or physical behavior, including any threatening, insulting, or dehumanizing gesture, by an adult or student, through any use of technology; Cyber bullying can occur on or off school property.
38	Forgery	To use, make, or reproduce another's signature
39	Gambling	Wagering money or property.
42	Unauthorized use of Technology	Use of pager/cellular telephone (texting/talking), camera or video device or other communication devices during the school day.
43	Improper Dress	Out of dress code or ID violation
44	Academic Dishonesty	Cheating that occurs in relation to a formal academic exercise and may include plagiarism, fabrication, or deception
45	Trespassing Violation	Unauthorized entering onto school property by an individual who has been given prior legal notice that entry onto or use of the property has been denied, or who remains on the property once notified of the request to leave. This includes unauthorized presence of a student on school property while on a restrictive access, suspension, or expulsion.
46	Failure to Serve Assigned Consequence	Failure to serve Detention, Time Out Room, Saturday School, Suspension or other assigned consequences.
47	Misusing Internet/Violates Electronic/Technology Policy	Violating the district Internet Use Policy
48	Sexual Harassment	Intimidation, bullying, or coercion of a sexual nature

dress code

**PARKWAY HIGH SCHOOL GENERAL PROCEDURE FOR DEALING WITH PROBLEM BEHAVIORS**



**STUDENT DRESS CODE**

According to Act 414, the Board shall authorize a mandatory uniform dress code, which may include school uniforms. All Bossier Parish Schools have adopted mandatory uniforms beginning fall of 1999. Parkway High School follows a mandatory school uniform policy that is designed by a committee that consists of school administrators, parents, teachers, and students. To meet dress code requirements, the students must present themselves in the approved uniform. All uniforms must be worn in the manner meant by the manufacturer. All edges should be hemmed. The parents may make simple hemming of sleeve length, skirts, skorts, and/or length as long as it follows the dress code guidelines for uniform length. Students who are not in uniform may not be allowed to enter class. It is the responsibility of the parent and/or student to purchase only uniforms that meet all the requirements of Parkway High School Dress Code. **The administration shall make the final decision of what is considered proper or improper appearance.**



The Board desires to teach each student to use good judgment in his/her total appearance so that the attention of others is not distracted from the purpose of the school. Cleanliness and the values of the community shall be a basic consideration.

### **NOTIFICATION**

The School Board shall notify the parent or guardian of each student of the dress code specifications and their effective date.

If the Board modifies the existing uniform policy, it shall notify, in writing the parent or guardian of each student of the policy adoption or uniform policy modification at least sixty (60) days prior to the effective date of the new or revised policy. Each school shall display any uniform selected for a reasonable period prior to the proposed effective date for wearing of the uniform.

However, nothing shall prohibit the Board from requiring a new or revised dress code or uniform policy without the required notice in the event of an emergency. For the purposes of this policy, *emergency* shall mean an actual or imminent threat to health or safety which may result in loss of life, injury, or property damage.

### **DRESS AND PERSONAL GROOMING**

Student dress and grooming are not to adversely affect the students' participation in classes, school programs, other school-related activities or detract from the learning environment of the school. Extremes in style and fit in student dress and extremes in style of grooming, which can include *excessive* facial hair that is not well groomed, will not be permitted. Administrators are authorized to use their discretion in determining extremes in styles of dress and grooming and what is appropriate and suitable for school wear. No student shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, blade, symbols, signs or other things which are evidence of affiliation with drugs, alcohol, violence or gang related activities or exhibits profane or obscene language/gestures. Policies regarding dress and grooming stress the importance of reducing distractions that inhibit learning and are addressed as an attempt to enhance the learning environment.

### **BODY ARMOR**

It shall be unlawful and against School Board policy for any student or non-student to wear or possess on his/her person, at any time, body armor on any School Board property, school campus, at a school-sponsored function, on a school bus or other school transportation, or in a firearm-free zone, with limited exception as enumerated in La. Rev. Stat. Ann. §14:95.9. School-sponsored functions shall include, but not be limited to, athletic competitions, dances, parties, or any extracurricular activities. A firearm-free zone means any area within one thousand feet of any school campus and within a school bus.

*Body armor* shall mean bullet-resistant metal or other material intended to provide protection from weapons or bodily injury.

## DRESS CODE & GUIDELINES

In order for each child to receive a well-ordered education, school officials have the responsibility of maintaining an atmosphere conducive to learning in which the student can achieve his/her maximum potential. The Bossier Parish School Board has set a mandatory dress code policy, which includes school uniforms. Parkway High School will adhere to the Bossier Parish School Board policy and the following rules will apply:

### UNIFORM TOPS:

- Polo-type shirts: solid black, red (**not maroon**), navy, or white
- Long-sleeved button down shirts: solid black, red (not maroon), navy, or white
  - Must be buttoned properly at all times
  - The shirt may not be worn in a jacket type manner with several buttons opened exposing the undergarment.
- Logos and labels on uniform shirts should not be excessive in size as determined by administration
- All Polo tops must be long enough to **tuck in and stay in**
- Rolling of shirt tails will not be allowed
- Short-sleeved crew neck undershirt: solid colors
- Long-sleeved crew neck undershirt: solid white, solid red, or solid black
- Parkway themed spirit shirts will be allowed to be worn everyday as long as the shirt is in **Parkway colors**.
- We are no longer wearing shirts that were given in sports tournaments, competitions, etc. that are not in our Parkway school colors as everyday spirit shirts.
- **Everyday spirit shirts not issued through the school store will phase out in a 2 year window. Beginning with the 24-25 school year students will only be allowed to wear school store purchased everyday shirts.**

### UNIFORM BOTTOMS:

- Pants – navy, khaki, black NOTE: yoga pants, leggings, and the like, are prohibited
- Shorts - navy, khaki, black; NOTE: gym shorts, athletic-type shorts, swim shorts and the like, are prohibited. Shorts cannot be rolled up. They must have a minimum of a 4 inch inch inseam.
- Girls – navy, khaki, or skirts, skorts, or capri pants (**no jumpers and no tennis skirts**)
- Skorts and shorts must have a 4 inch inseam minimum and skirts should be a minimum of 5 inches from the knee. Tights: only opaque solid black, white, or navy. No fishnet style tights or tights with designs.

### OUTERWEAR: (approved uniform top MUST be worn under outerwear)

- **Solid, solid** black, navy, **solid** red (**not maroon**), **solid** gray, or **solid** white colored jacket, coat, sweater, sweater vest, sweatshirt

- Outerwear from a club/athletic organization or approved by the administration must be black, red, gray, or white colored
- Outerwear that is longer than the length of shorts or skirts is prohibited
- Earned letter jackets are acceptable.
- **NO LOGOS, LABELS, or NAME BRAND JACKETS. NO FLOOR LENGTH COATS or OVERSIZED BLUE JEAN or DENIM JACKETS**
- WE STILL CURRENTLY ALLOWING HOODIES, BUT HOODIES MAY NOT BE WORN IN THE BUILDING AT ANYTIME. (1st offense: Ban for a week, 2nd offense: Ban for a semester, 3rd offense: Ban for the year.)
- No hoodie should have a logo that can't be covered with one hand (one year Phase out). The only logo that can exceed the "one hand" rule is the everyday hoodie logo. Also, hoodies should be **solid** in color (red, white, gray, black). **After the 2023-24 school year only hoodies purchased through the Parkway school store will be allowed.**

**NOTE: Outerwear type clothing does NOT take the place of the required uniform top, e.g., students must wear a uniform top under the outerwear...**

- BELTS:** Belts must be worn with all clothing designed for belts. Belts are to be worn correctly and buckles are not to be of excessive size or offensive in design.
- SHOES:** Shoes must be worn at all times. SHOES considered hazardous are prohibited and include but are not limited to: rubber or foam swim footwear, beach or pool sandals, or house shoes/slippers/ athletic slides. (Crocs are acceptable)
- HEADWEAR:** Solid color headwear (red, black, white, gray) will be permitted on school campus before or during school hours.
- DAILY:** Students are permitted to wear the approved Parkway spirit shirt which is sold through the bookstore/office. The PHS spirit shirt is the only spirit shirt that can be worn Monday through Friday. Spirit groups and athletic team members may wear their uniform/jersey on their game days at their coach's discretion. .
- JEWELRY:** Items that detract from the instructional program or present a health and safety concern will not be permitted. Pierced ears are acceptable as long as the number is reasonable, the style is in good taste and dress code guidelines are met. Other school organizations may prohibit the wearing of earrings. **Nose piercing (limited to 1) should be studded and not looped in any way.**
- HAIRSTYLES:** The following will not be permitted: designs cut into hair/head causing a distraction, notched/shaved eyebrows, or any hairstyle or unnatural color that detracts from or disrupts the classroom and/or school decorum as determined by the administration. Must be consistent with natural Hair **colors and limited to black, brown, blond, or red. All other colors are**

**exempt. This includes extensions, weave, braids, etc. This also includes streaks and highlights.**

STUDENT IDs: Students will utilize the PHS App to access Student ID's. If students do not have access to a phone then a hardcopy of the student ID will be provided to the student. Students may also request a hardcopy ID even if the student does have access to a phone (limit 1 @ no cost).

Violations of the dress code policy will be addressed and may result in disciplinary action.

### **DRESS CODE CLARIFICATIONS**

- No visible writing on any part of the uniform (tops, bottoms, jackets, backpacks, IDs, shoes, socks or belt) \*Exception: Please write your child's name on the tag inside clothing with a permanent marker in case the item is lost or stolen
- No inappropriate or detracting wording should appear on any part of the uniform including jewelry.
- Gang, drug, and racist-related dress are not allowed. **Also, the school is not a political venue and maintains a position of neutrality with regard to the political realm. Students shall not wear political or civil activist paraphernalia.**
- Shorts, skirts, and skorts must be no shorter than 4 inches above the knee cap and shorts will be no longer than the bottom of the kneecap. (**Tennis Skirts are not allowed.**)
- No hats or hoods are allowed to be worn inside the school.
- Pants will not drag on the floor in a manner that mutilates or destroys the pants by stepping or tripping on them. Pants may NOT be rolled up to a calf length or tight rolled around the ankle.
- Pants must be worn at the waist. There will be no sagging of pants.
- All buttons except for the top button must be buttoned on all shirts.
- All uniforms must be sized correctly in order to avoid ANY sagging or tight-fitting tops or bottoms.
- Labels on shirts and pants may not exceed 1" x 1" and labels on jackets may not exceed 2" x 2" and it must be an original manufacturer label.
- Uniforms need to be kept in good condition and clean. No mutilation of any kind is allowed. Mutilations include, but are not limited to, writing, tearing, ripping or cutting of hems, cuffs, sleeves or body of any of the uniform parts.
- **Blankets and Snuggies are not allowed.**
- Distracting tattoos may be required to be covered if needed.
- Colored contacts and distracting glasses are not allowed. Eyeglasses must be prescribed by a doctor. **Sunglasses are not to be worn at any time in the building.**

- IF A CLOTHING ITEM OR JACKET IS NOT LISTED AS APPROVED, IT IS NOT ALLOWED TO BE WORN AT PHS. Please contact the office if you have questions.
- Rings can be worn with the exception of hooped nose rings.

NOTE: This is only a guide for students who are in noncompliance with the PHS Dress Code. Students who are willfully out of uniform and disobedient may receive a Disciplinary Referral on their first violation depending on the situation.

Major Uniform Violations such as unapproved hair color, revealing clothing (too tight, short, etc.), drug/alcohol/ gang related clothing etc. will result in a student being placed in GASP until the issue is resolved. In addition to GASP placement, the student is subject to further disciplinary action for violating school rules including, after school detention, parent return, exclusion from extra curricular events, GASP, and/or suspension. See below information in regards to consequences for dress code violations.

Administrative Action:

1 <sup>st</sup> Offense	Warning
2 <sup>nd</sup> Offense	Warning
3 <sup>rd</sup> Offense	Warning
4 <sup>th</sup> Offense	1 After School Detention
5 <sup>th</sup> Offense	1 After School Detention
6 <sup>th</sup> Offense	1 After School Detention
7 <sup>th</sup> Offense	1 GASP
8 <sup>th</sup> Offense	Administrator Discretion

***A student may be prohibited from wearing shorts for the remainder of the school year due to noncompliance in regards to length and fit of uniform shorts.***

**Parkway High School**  
**Dance Policy 2022-2023**

**TICKET POLICY**

1. All financial obligations must be cleared prior to purchasing tickets.
2. Only current Parkway students are allowed to attend the End-of-Summer Dance.
3. If a student is bringing a non-Parkway student to the Homecoming Dance, Winter Court Dance, Sadie Hawkins Dance, or Senior Prom, the guest 1) must be classified as a ninth grader or must have completed the ninth grade or 2) must not be older than 20 years of age.
4. Each student is allowed to purchase a maximum of two tickets; one for him/herself and one for a guest.
5. No refunds.
6. Students may be prohibited from dances and other events due to consistent disciplinary infractions.

**DANCE RULES**

In order to promote a healthy, safe, and enjoyable evening for all students, the following rules will be in place for these dances:

1. All rules apply on and off the dance floor.
2. You must have your student ID to enter the dance; guests must have their home school ID or other form of picture ID such as a driver's license.
3. Inappropriate dancing or behavior will result in the student being directed to leave the dance without benefit of a refund. There will be no warnings prior to one's removal from the dance as this policy serves as a warning in regards to behavior. Dancing rules include, but are not limited to:
  - No sexually explicit or violence-oriented dancing (crumping, grinding, moshing, etc.)
  - No dancing/grinding back-to-front, side-to-back, side-to-front, or back-to back
  - No touching of breasts, buttocks, or genitalia
  - No bending over
  - No straddling
  - No public displays of affection (making out)
  - No removing of essential clothing
4. Should a student be directed to leave the dance, he/she is expected to call for a ride or immediately vacate the premises. If a student is noncompliant, there will be additional consequences.
5. Individuals attending the dances are not to use profane language, drugs, alcoholic beverages, or tobacco products. If a student is caught in the act of using drugs/alcohol/tobacco or is discovered to have used in the course of an investigation, he/she will be subject to disciplinary action consistent with school/board policy.
6. Individuals attending formal dances such as Homecoming and Senior Prom will not be permitted to change into informal dress wear.
7. No one leaving the dance will be readmitted. If a student leaves the building during the dance, he/she is expected to leave the premises immediately.

### **STUDENT CONDUCT**

The Bossier Parish School Board expects students to be well behaved while attending school or any school activity and conduct themselves in an appropriate manner at all times. Every teacher and every other school employee shall be authorized to hold every student to a strict accountability for any disorderly conduct, and discipline policies shall be applicable, in school or on the playgrounds of the school, on the street or road while going to or returning from school, on any school bus, during intermission or recess, or at any school-sponsored activity or function.

Students have the responsibility to know and respect the rules of the school system. Students shall comply with all Board policies and school regulations, student codes of conduct, and directions of principals, teachers, and other authorized school personnel during any period of time when the student is under the authority of school personnel.

The School Board shall demand reasonable student behavior and administer discipline with fundamental fairness without regard to gender, race, ethnic origin, religion or political belief. All students shall be afforded the basic rights of citizenship recognized and protected for persons of their age and maturity. Students shall exercise their rights and responsibilities in accordance with rules established for orderly conduct of the school's mission. Students who violate the rules of conduct shall be subject to disciplinary measures designed to correct the misconduct so that an environment conducive to learning can be maintained.

Moreover, the School Board reserves the authority to discipline students for behavior that may constitute a material disruption of the educational process such as audio, video, or other materials/information that may appear on the Internet or be transferred over electronic devices.

### **STUDENT CODE OF CONDUCT**

While the School Board cannot reasonably be expected to develop a *Student Code of Conduct* in such detail as to anticipate every type of misconduct that could possibly occur, the Board shall develop and maintain a *Student Code of Conduct*, which shall enumerate the necessary discipline action to be taken against any student who violates the *Code of Conduct*. It shall be in compliance with all existing policies, rules, and regulations of the Louisiana Board of Elementary and Secondary Education and all state laws relative to student discipline.

Prior to the beginning of each school year, all schools of the Bossier Parish School District shall provide each student, and his/her parent, tutor, or legal guardian with a *Student Handbook* or similar document that identifies and explains discipline policies, rules or regulations, and procedures that are parish-wide and/or specific to that school, as well as outline the consequences for students who violate the *Student Code of Conduct* or any school policy, regulation, or procedure. Such consequences may include, but may not be limited to, oral or written reprimands, parental contact, removal of the student from the classroom, detention, corporal punishment, in-school suspension, suspension from school, assignment to an alternative school, recommending expulsion from school, or any other disciplinary measure authorized by the principal in conjunction with state law and/or Board policy.

### **ORIENTATION/NOTICE**

Students shall be informed by school authorities that violations of Board policy and school rules or regulations may result in a range of disciplinary actions including suspension or expulsion. Each school shall plan and conduct an orientation and other meetings within the first five (5) days of school each year to fully inform all employees and students of all discipline policies, provisions of the *Student Code of Conduct* applicable to such students, and rules and regulations necessary for the safe and orderly operation of the public schools. The orientation shall also include information on the consequences of failure to comply with disciplinary rules and requirements of the *Student Code of Conduct*, particularly bullying and similar prohibited conduct, including suspension, expulsion, the possibility of suspension of student's driver's license, and the possible criminal consequences of violent acts committed on school property, at a school-sponsored function, or in a firearm-free zone, as well as the contents of the *Teacher Bill*

*of Rights*. Meetings shall also be held throughout the school year as may be necessary to inform new employees and new students of such discipline policies, and regulations, contents of the *Student Code of Conduct*, and pertinent school rules.

The orientation instruction shall be age appropriate and grade appropriate and take into consideration whether the student is in a regular or special education program. Any student who does not receive the orientation during the first five (5) days of the school year shall be provided an orientation during the first five (5) days of the student's attendance.

### **STATEMENT OF COMPLIANCE**

Each student in grades 4-12 and each parent or guardian of a student in grades 4-12, shall annually sign a *Statement of Compliance*. For students, the *Statement of Compliance* shall state that the student agrees to attend school regularly, arrive at school on time, demonstrate significant effort toward completion of homework assignments, and follow school and classroom rules. For parents, the *Statement of Compliance* shall state that the parent or legal guardian agrees to ensure his/her child's daily attendance at school, ensure his/her child's arrival at school on time each day, ensure his/her child completes all assigned homework, and attend all required parent/teacher/principal conferences. Failure by a student and/or parent or guardian to sign the respective *Statement of Compliance* may result in disciplinary action.

Revised: December 6, 2012

Ref: La. Rev. Stat. Ann. §§[17:223](#), [17:235.2](#), [17:416](#), [17:416.1](#), [17:416.8](#), [17:416.12](#), [17:416.13](#), [17:416.20](#)

[Louisiana Handbook for School Administrators](#), Bulletin 741, §1113 and §1115, Louisiana Department of Education  
Board minutes, 12-6-12  
Bossier Parish School Board

### **CODE OF CONDUCT**

The Bossier Parish School Board and system believes in the philosophy that education is the foundation for building and improving a better way of life and enables each individual student to face the challenges of the global society. Student's conduct plays a vital role in being a successful contributor to society.

The Bossier Parish School Board expects students to be able to perform at his/her fullest potential. In order to develop competent, responsible, motivated individuals, the School Board must provide a safe environment that is conducive to learning. Therefore, students shall be expected to know and understand the following general rules of conduct and apply these rules on a daily basis. Students shall be expected to

1. Attend school whenever classes are in session,
2. Respect all school personnel and other students at all times
3. Be on time for school and all classes,
4. Refrain from harassing, intimidating, or bullying anyone at school,



5. Know the rules, policies, and procedures of the school they attend and follow them at all times, and, in general, conduct themselves at all times in a manner that is educationally and socially acceptable at school and in society.

While the School Board cannot reasonably be expected to develop a student code of conduct in such detail as to anticipate every type of misconduct that could possibly occur, all students shall be charged with the responsibility to conduct themselves in a manner appropriate to good citizenship that is founded on the basic concept of respect and consideration for the rights of others.

### **ELECTIONS**

All elections at Parkway High School will be administered by an outside regulated company, Voting4Schools. The Principal will take steps necessary to fairly and consistently implement procedures to ensure a non-discriminatory election process.

Students are not allowed to be elected for more than one School Court, ie. Homecoming Court, Winter Court, Prom Court.

### **CLASS FAVORITES ELECTION**

All eligible students will be uploaded to the online voting platform, Voting4Schools. Students will log in to the voting system using their given credentials. Voting will take place for 48 hours. A majority of votes shall be required for election.

Eligibility:

1. Students must have attended Parkway High School the previous semester.
2. Students must not have any major discipline issues.
3. Mr. and Miss PHS are not eligible for class favorite's election.
4. Virtual students are excluded from the election process.
5. Students may not be awarded more than one category.

All disputes must be directed to the Principal.

### **HOMECOMING ELECTION**

The Homecoming Court will consist of the Homecoming Queen and King, 10 Maids and Escorts, the Jamboree Queen and Escort, the Football Sweetheart and Escort, the ROTC Sweetheart and Escort, and the Pride of Pantherland Band Sweetheart and Escort.

The Principal will take steps necessary to fairly and consistently implement the following procedures to ensure a non-discriminatory selection process.

### **Queen and Maids**

The Homecoming female Court consists of 15 girls: 1 Queen, 1 Jamboree Queen, 1 Football Sweetheart, 1 Band Sweetheart, 1 ROTC Sweetheart, and 10 Maids:

The Homecoming Queen and 10 Maids selected in accordance with the following procedure:

1. All senior girls with a GPA of 2.5 or above are placed on an online ballot using the voting4schools software.
2. All senior students present at school on the day of the election will be given the opportunity to vote online for 10 girls as nominees for the Court.
3. The voting4schools program will provide the tally of the nominee voting and the top 30-40 nominees will be placed on an online ballot for final voting for Court members.
4. All students present at school on the day of the election will be given the opportunity to vote online for 10 nominees.
5. The voting4schools program will provide the tally of the voting.
6. The girl with the most votes will be named Queen. The 10 girls with the next highest number of votes will be named Maids.
7. Virtual students are excluded from the election process.

### **King and Escorts**

The Homecoming Court will include 1 King and 10 Escorts selected in accordance with the following procedure:

1. All senior boys with a GPA of 2.5 or above are placed on an online ballot using the voting4schools software.
2. All senior students present at school on the day of the election will be given the opportunity to vote online for 10 boys as nominees for the Court.
3. The voting4schools program will provide the tally of the nominee voting and the top 30-40 nominees will be placed on an online ballot for final voting for Court members.

4. All students present at school on the day of the election will be given the opportunity to vote online for 10 nominees.
5. The voting4schools program will provide the tally of the voting.
6. The boy with the most votes will be named King. The 10 boys with the next highest number of votes will be named Escorts.
7. Virtual students are excluded from the election process.

### **Jamboree Queen, Sweethearts, and Escorts**

The Jamboree Queen and Sweethearts must be senior girls and their Escorts must be senior boys, all with a GPA of 2.5 or above. These members of the Homecoming Court will be selected as follows:

1. Jamboree Queen and Escort – selected by vote of the members of the PHS football team to be conducted by the Head Football Coach. The voting4schools program will provided the tally of the voting.
2. Football Sweetheart and Escort – selected by vote of the members of the PHS football to be conducted by the Head Football Coach. The voting4schools program will provide the tally of the voting.
3. ROTC Sweetheart and Escort – selected by vote of the ROTC members to be conducted by the ROTC instructors. The voting4schools program will provide the tally of the voting.
4. Band Sweetheart and Escort – selected by vote of the Pride of Pantherland Band members to be conducted by the Band Director. The voting4schools program will provide the tally of the voting.

### **WINTER COURT ELECTION**

The Winter Court will consist of Sweethearts selected by each of the winter sports. Elections will be held by the head coach of each sport with reporting the chosen Sweetheart to the Student Council Sponsors. The Winter Court Queen will be voted on by the student body using the Voting4Schools platform. Virtual students are excluded from the election process. The Principal will take steps necessary to fairly and consistently implement the following procedures to ensure a non-discriminatory selection process. If a student has been a member of the Parkway Homecoming Court, they will not be eligible for Winter Court.

### **SCHOOL RULES AND REGULATIONS**

Each school shall be authorized to develop specific rules and regulations as needed, consistent with the policies of the School Board, which relate to the general welfare of the student body at that school. All students shall be notified at the beginning of each school year of school rules regarding their conduct and treatment of teachers, employees, and other students. Students shall be held strictly accountable for their conduct in accordance with state and federal laws and regulations, Board policies, and rules of the school they attend.

Ref: La. Rev. Stat. Ann. §§[17:81](#), [17:223](#), [17:416](#), [17:416.1](#), [17:416.12](#), [17:416.13](#)  
[Tinker v. Des Moines Independent Community School District](#), 393 U.S. 503 (1969)  
[Griffin v. Tatum](#), 425 F.2d 201 (1970)  
[Dunn v. Tyler Independent School District](#), 460 F.2d 137 (1972)

Bossier Parish School Board

### **DEMONSTRATIONS OF STUDENTS**

It is recognized by the Bossier Parish School Board that individual students or groups of students may, from time to time, feel the need to assert their collective sentiments in matters of public opinion. Students have a right to express their opinions, in a proper manner, and to exercise the opportunity to discuss any problems with their teachers and principal. It is the duty of the principal to always keep the lines of communication open with his/her students, and to listen to the complaints in a fair and sincere manner.

In the expression of opinion, students shall be expected to conduct themselves in an orderly and controlled manner. Boisterous, unrestrained behavior by students shall not be tolerated. Disorderly demonstrations, sit-ins, lock-ins; or damages to school grounds, school plants, or school records shall not be permitted. Any type of demonstration that prevents the orderly progress of a school day, that prevents normal class functions, or that prevents nonparticipating students from their usual class activity, shall be considered unacceptable behavior and shall result in appropriate disciplinary action being taken by the principal. Students participating in such demonstrations shall be immediately suspended and removed from the campus, by force if necessary. Students suspended shall not be allowed to return to the campus until the suspension is terminated by the Superintendent.

### **DISRUPTIONS IN SCHOOLS**

The Bossier Parish School Board shall not tolerate disruptive acts or influence from any student or person at the schools. All school personnel are directed to immediately take action against any student or person who attempts to interrupt, interfere with, or obstruct the educational processes of the schools, and to report the name of any instigator or offender to proper law enforcement personnel and, if necessary, to the District Attorney's office.

Violators shall be subject to fines or imprisonment in jail, or both. If students, violators shall be suspended and shall not be permitted to return to school without the written consent and permission of the Superintendent.

When and if needed, local police officers and sheriff's deputies may be stationed at each school to ensure the safety of school personnel and students and to permit the schools to operate normally.

Ref: La. Rev. Stat. Ann. §§[17:81](#), [17:416](#), [17:416.1](#)  
[Jenkins v. Louisiana State Board of Education](#), 506 F 2d 992 (CA. 5th 1975)

Bossier Parish School Board

### **Religious Expression and Activities on Campus and at School Events**

Bossier Parish schools educate students from a variety of religious and non-religious backgrounds, and it is the intent of this policy to respect the Constitutional rights of all students. In order to do so, the following guidelines are established:

(Click on link from Bossier Parish School Board)  
[Religious Expression and Activities](#)